



VALLEY FALLS POLICE DEPARTMENT VACATION WATCH Emergency Notification Form

****PLEASE READ**** BE ADVISED THIS IS *NOT A GUARANTEE* THAT YOUR HOUSE WILL BE PUT UNDER A PERMANENT SURVEILLANCE, BUT WILL BE CHECKED IF THE MANPOWER ALLOWS. THIS SERVICE IS ONLY VALID THROUGH THE RETURN DATE INDICATED ABOVE. **YOU MAY REINSTATE USING THIS FORM ONLY ONCE**, ANY FURTHER CHANGES WILL REQUIRE A NEW FORM TO BE FILLED OUT. IF YOU HAVE ANY QUESTIONS PLEASE CALL THE POLICE DEPARTMENT AT (785) 945- 3434.

Please print/type the following entries:

Rec'd by: _____

Entered on list: Y__ N__

Name: _____ Home Phone: _____

Address: _____ Contact Phone: _____

Date Leaving: _____ Date Returning: _____

Type of Service Requested:

___ Drive by ___ Check doors & windows ___ Check garage & or shed

LOCAL CONTACT:

Name: _____ Home Phone: _____

Address: _____ City: _____

Will the contact person have a Key? ___ Is the paper and mail stopped? ___

LIGHTS:

On ___ Off ___ Timer: ___ (If on a timer) Time on: _____ Off: ___

In what rooms will lights be on? _____

VEHICLES:

Are there any vehicles on property in clear view? _____

Year _____ Make _____ Color _____ Tag# _____ State _____

Year _____ Make _____ Color _____ Tag# _____ State _____

Will anyone be checking or working on the property? (Other than contact) _____ Name

_____ Address _____

Purpose for being on the property? _____

SIGNATURE: _____ DATE: _____

Tips before you go:

- Stop mail and newspaper delivery or have someone collect them from your mailbox and yard.
- Use light timers so it appears that someone is home at night.
- Lock all doors and windows. If vehicles are left behind, do not leave valuables in plain sight.
- Yard maintenance. Have your lawn maintained so it does not look as though you are away.

PLEASE CONTACT THE POLICE DEPARTMENT AT (785) 945- 3434 UPON RETURNING