

CITY OF VALLEY FALLS

Open Meeting

August 15, 2018

2019 Budget Hearing: The Budget Hearing was opened at 6:30pm for public comment. The Budget Hearing was closed at 6:35pm with no public comment.

Open Meeting

The meeting was called to order by Lucy Thomas. Council members present were Mike Glissman, Salih Doughramaji, Betsy Doughramaji, Judy Rider, and Gary McKnight. Others present were Joyce Brown, Jan McKnight, Sallie Meyer, and Clarke Davis.

The minutes from the July 30, 2018 meeting were presented. Salih moves to approve the minutes. Judy seconded the motion. Motion carried. 5-0.

The minutes from the August 3, 2018 Special meeting were presented. Betsy moves to approve the minutes as corrected. Salih seconds the motion. Motion carried 5-0.

Petitions, Proclamations, Request, Complaints, Visitors, Etc.:

Public Comments:

Committee Reports:

Administrative: Written report presented. The Council touched on 501 Mulberry St. Denise has been in contact with Lisa Buerman, JF County Treasurer, and she has been trying to work on getting this property moved up on the next tax sale. It has been confirmed that this did not happen. The Council was not happy to hear this and expressed some frustration. Some members felt a need to contact Josh Ney, JF County Attorney, directly and wanted Denise to compose a letter to be sent over to Josh Ney expressing the frustration and conditions of this property.

Water/Sewer: The City is still in Phase II on water conservation.

*There were two water leaks repaired at 509 Elm St. and 801 Oak St.

*Chad Jepson has passed his water test. In years past employees get a \$1.00 raise upon passing. Betsy moves to give Chad Jepson a \$1.00 per hour raise effective next pay period. Gary seconds the motion. Motion carried 5-0. Chad Spencer has not heard his results yet due to not having email but we should know something by next meeting.

*Lucy, Denise and Paul attended the Atchison Rural Water meeting to discuss water contracts in case of a water emergency due to the drought. KDHE will need to be involved and required water sampling will still be done as well. The City is not quite to the point of a water contract but the conversations have started just in case.

*Paul has sent written request to the CORP for routine maintenance upgrades to our Weir. Paul presented two quotes for the Weir work in preparation for approval. The first was from King Construction in the amount of \$8,660, and the second was from Martin Construction in the amount of \$6,950. Betsy moves to accept the Martin Construction bid. Mike seconds the motion. Motion carried 5-0.

Street/Alley: Paul presented bids requested from Complete Pavement for the rest of the crack sealing around town. The Council wanted Paul's opinion of what order these needed to be done. After discussion Mike moves to accept the bid for Linn St., Oak St., and Francis St. in the amount of \$12,000. Gary seconds the motion. Motion carried 5-0.

*The dump truck is having cooling issues and needs a new thermostat.

*Paul can work on quotes from Westar on a new light pole for the new 16th St. The City would

pay to bring power to the poles. He can work on quotes for the next meeting.

Parks/Pool:

Fire board:

Police: David Mitchell was here to introduce himself to the Council. He will be the Interim Chief of Police until we get a full time Police Chief hired. He will mostly be doing the administrative work in the office. His salary will be \$30 per hour. David touched on the 800 megahertz radios and wanted the Council to start thinking about switching over. He thought it would be a good idea to visit with James Tweed from JF County EMS and Sherriff Jeff Herring. The County has completed the switch over in the last couple of months; Fire District #11 is working on this too. This would keep the radio communication between departments.

Health Code:

VFEDC:

Swimming Pool: See attached final report from Reid Bunde.

Old Business: Courter Contract: The Council reviewed the letter pertaining to the signed contract that Denise composed. After review the Council would like Denise to send the letter certified mail.

New Business: BCBS Health Insurance: The annual renewal was reviewed. Judy moves to renew the BCBS policy and to cover a single policy as a benefit for all full time employees. Gary seconds the motion. Motion carried 5-0.

Vacation/Sick: The Council reviewed and discussed some changes to the personnel policy handbook. There were some changes for full time employees and their first year of service so they will accrue 1.5hrs per pay period. The second amendment was for service years thereafter to be accrued on the employee's anniversary date. Salih moves to adopt the amendment to Vac/Sick leave in the policy manual. Gary seconds the motion. Motion carried 5-0.

Holiday Pay: The Council also discussed some amendments to holiday pay. Now holiday pay benefits would change from requiring an alternate day off to be taken if the holiday is worked, to paying time and a half over 40 hours per pay period plus the holiday. Betsy moves adopt the amendment to holiday pay. Mike seconds the motion. Motion carried 5-0.

CMB annual renewal: The annual renewal for a CMB License and 3 coin operated machines at The Elevator was presented. Mike moves to approve. Gary seconds the motion. Motion carried 5-0.

VOUCHERS

The vouchers were presented. moved to approve. Judy seconded the motion. Motion carried 5-0.

ADJOURNMENT

Betsy moves to adjourn the meeting. Judy seconds the motion. Motion carried. 5-0.

APPROVED: _____
LUCILLE THOMAS, MAYOR

ATTEST: _____
APRIL HERBSTER, CITY CLERK