



# City of Valley Falls

Established 1854

## City Council Meeting Agenda Outline Template

### Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (Non-Agenda Items)
  - a. *See public comment policy on non-agenda items*
5. Consent

Agenda (*Consent agenda items may be approved collectively unless a member requests discussion or removal for individual consideration*)

  - a. Presentation of the Topic
  - b. Public Comment on Consent Agenda as a whole
  - c. Acceptance of Motion and Second
  - d. Discussion by the Governing Body
  - e. Vote
6. Action Items (list each action item separately and handle in this manner)
  - a. Presentation of the Topic
  - b. Public Comment on Agenda Item
  - c. Acceptance of Motion and Second
  - d. Discussion by the Governing Body
  - e. Vote
7. Reports
  - a. Mayor
  - b. Fire District
  - c. Council Members
8. Announcements
9. Executive Session
10. Adjournment