



City of VALLEY FALLS

Incorporated May 17, 1869

◇ Attachment

City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to cityadmin@valleyfalls.org before the meeting.

July 6, 2022 6:30 PM
Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL - City Council and Staff

MINUTES - Regular Meeting of June 15, 2022 ◇

INVOICES - \$46,441.64 ◇

PUBLIC COMMENTS & GUESTS:

Public Comment Policy ◇

BUSINESS ITEMS:

1. Animal Permit - 802 Oak St, Jennifer Auchmoody
2. Park Bench Donation - Ella Erhart Memorial
3. Notice To County Exceed Revenue Neutral Rate Resolution #
4. Fund Balances - CD's
5. Close Pool Bank Account
6. Animal Ordinance - Grace Period
7. Chamber of Commerce Fireworks Donation - \$750
8. River Front- Gravel, Benches, Receptacles, Grill
9. 2010 Chevy Repair Estimate - \$5,967.86
10. Forks for Bobcat
11. Brush Attachment for Bobcat
12. Replacement Computer
13. Temperature Monitor
14. Bulk Water Station

TABLED ITEMS:

1. Building for Police Department
2. Taser's for Police Department

REPORTS:

CITY ADMINISTRATOR: Audree Aguilera ◇

PUBLIC WORKS: Bill McCoy ◇

POLICE: Brandon Bines ◇

MAYOR: Jeanette Shipley

FIRE DISTRICT: Salih Doughramaji

ECONOMIC DEVELOPMENT BOARD: Audree Aguilera or Chair

PLANNING & ZONING COMMISSION: Audree Aguilera or Chair

CITY COUNCIL COMMENTS/ FEEDBACK/ IDEAS

ANNOUNCEMENTS/ COMMUNICATIONS:

EXECUTIVE SESSION ◇

ADJOURNMENT

CITY OF VALLEY FALLS

June 15, 2022

Open Meeting

The meeting was called to order at 6:30 pm by Mayor Jeanette Shipley. Council members present were, Jennifer Ingraham, Gary McKnight, and Matt Frakes. Salih Doughramaji and Judy Rider are absent

Staff present: Audree Aguilera, City Administrator, Chris Weishaar, City Clerk, Bill McCoy, Public Works, Brandon Bines, Chief of Police, and Leonard Buddenbohm, City Attorney.

Others present: Jerry Tullis, Steve Kientz, Steve Ragan, and Dianne Heinen.

Minutes:

The minutes from the June 1, 2022, meeting was presented.

Jennifer moved to approve the minutes. Gary seconded the motion. Motion carried 3-0

Vouchers:

The June 15, 2022, vouchers were presented. Gary moved to approve vouchers totaling \$62,141.97. Jennifer seconded the motion. Motion carried 3-0.

Public Comments & Guests: No Comments

BUSINESS ITEMS:

VFW Presentation – Jerry, Steve, and Steve presented to the council their proposal for Veterans poles and banners to be placed in the City Park along the sidewalk. Cost of banners that can be purchased are \$200.00. The goal is to place the poles in the park this Fall, 2022, and place the flags starting Memorial Day 2023 until Veterans Day. The flags will continue to be used as long as they are not to weathered and warn.

Gary made the motion to approve the project. Jennifer seconded the motion. Motion carried 3-0.

Notice to Participate – 2024 Hazard Mitigation Plan – If we did not participate in the Plan and we had a disaster the City would not qualify for disaster funding. Audree requested permission to participate.

Gary made the motion to approve the Plan. Jennifer seconded the motion. Motion carried 3-0.

Animal Ordinance 2022-05 – The animal ordinance has been updated based off of the work session. Gary made the motion to approve the permit. Jennifer seconded the motion. Roll Call – Gary, Jennifer, and Matt approved ordinance.

RV Park Electrical Update – A quote of \$3,400.00 was given by Heinen PHE to upgrade the outlets to include 110, 30-amp, and 50-amp plugs. The ARPA funds are to be used

Gary made the motion to approve upgrades. Jennifer seconded the motion. Motion carried 3-0.

Resolution for Public Hearing for 419 Broadway – Audree requests a Resolution be passed to set a public hearing in reference to the building located at 419 Broadway.

Gary made the motion to approve the Resolution. Jennifer seconded the motion. Motion carried 3-0.

City Wide Clean Up – Fall 2022 – After discussion it was decided to hold City Wide Clean Up October 14-16, 2022.

Gary made the motion to approve the dates. Jennifer seconded the motion. Motion carried 3-0.

Memorandum of Understanding – Valley Falls Athletic Association – The memo sets forth how to address any changes that need to be made by the Association.

Gary made the motion to approve the memo. Jennifer seconded the motion. Motion carried 3-0.

Memorandum of Understanding – Valley Falls Recreation Commission – The memo sets forth how to address any changes that need to be made by the Commission.

Gary made the motion to approve the memo. Jennifer seconded the motion. Motion carried 3-0.

Historical Society – Kendall Sign at Old Pool – The Historical Society would like the sign that is on the old pool.

Gary made the motion to donate the sign. Jennifer seconded the motion. Motion carried 3-0.

City Administrator Report:

- 1) **CDBG Sewer Project Phase 1**- Design and Environmental in progress. Bids anticipated for early fall 2022. Construction anticipated in 2023.
- 2) **CDBG Sewer Project Phase 2** – Preliminary Engineering Report in progress. 2023 CDBG Grant year is pausing the sewer/ water grants. Project will be postponed to 2024 if changes are approved.
- 3) **American Rescue Plan Act (ARPA)** – Projects completed to date include: gWorks Software. Funds used to date: \$20,411.40. Projects pending to date include: K-16 Entry Signs. Funds planned for projects: \$7,000. Remaining Funds: \$148,546.96. Traunch two of funds to be disbursed this week.
- 4) **Opioid Settlement** – The Attorney General’s office does not know when funds will be disbursed. After talking to LKM funds are anticipated to be disbursed 3 to 4 months after the State of Kansas receives funds. LKM does not anticipate funds this year. Anticipated \$5/ Capita. 25% of Settlement shared 50/50 with cities and counties. Other 75% will be used for grants. This first round of payouts on the settlement will allow partnerships with other local entities
- 5) **Economic Development Board** – Met on June 6th.
- 6) **Planning Commission** – Met on June 7th.
- 7) **Audit** – We had the audit on May 31st and June 1st. I am working with the auditors to fix the fund balances from the CD’s. The old software did not allocate CD’s to specific funds. The new software requires CD’s to be allocated to specific funds.
- 8) **Budget** – I have started working on the 2023 Budget. This will be my focus during the months of June and July.

- 9) **Software Implementation** – Payroll will be started on June 8th. This is the final module to switch over.
- 10) **Personal Policies & Guidelines** – Reviewed with EMC on June 3rd.
- 11) **Main Street** – Signed up for Affiliate
- 12) **Entry/ Welcome Signs** – Working with the Corps and KDOT for ROW.
- 13) **K-4/ Oak Street Lights** - The lights anticipated to be installed at K-4/ Oak Street intersection on May 9th.
- 14) **K-4 / K-16 Street Lights** - Working with KDOT, Evergy, and PEC for Street Lights at K-4 / K-16. Light addition must have engineering study and cost covered by city. Work with engineer on estimates.
- 15) **Automatic Water Meters** – 207 meters installed to date. Total of 493 water meters.
- 16) **Fund Balances** - Trial balances sent to auditor to help resolve negative balances. Will resolve during Audit on May 31st.
- 17) **Rate Study** – Reviewed initial rate study with Ranson Financial. I need to finish budget to get some items over to them for final rate review.
- 18) **Fire Hydrant Testing** - KRWA will be flow testing all our fire hydrants after water tower work is complete. This service is free.
- 19) **River Cleanup** – The Army Corp of Engineers lease list the City as being responsible for the boat ramp and river entrance. This project will be prioritized after tucking lot is completed.
- 20) **Tucking Lot** – working on hauling in dirt and leveling out lot.
- 21) **Hurst Water Tower** – Installed valve. Work to begin on rehab.
- 22) **Fire Hydrant on Linn** – Postponed awaiting new bid.
- 23) **RV Park Electrical Update** – Waiting on PHE to update.

Pool:

Average # of Attendees: 105 per day.

Total Number of Pool Passes Sold or Provided: (as of Sunday 6/12) #53 is the next pass #.

Swimming lessons start the week of June 20th.

We have the forms from Winchester, but not from Nortonville.

They will be sharing a bus and arriving for the 10:00 time slot.

Will provide number of swimming lessons for the next meeting.

Have 35 signed up for private lessons.

Provided a class for those wanting to help teach swimming lessons as a water safety aide.

We are unable to locate an instructor or class for a Water Safety Instructor course that is close to our location. We have 5 water safety instructors.

Lifeguard Class has been completed. Including myself there were 11 taking the class.

Working with Jason Nellis from the Fire Department to get another backboard or straps for the backboards we currently have at the pool.

Barry from 7Up Company called indicating the need to come pull the cooler since we haven't ordered in a couple years.

Placed an order and reopened our account with them. Audree and Lori are on the account.

Need to look into replacing the cooler so we don't need to order specifically 7Up.

Cheaper to purchase cases of pop in variety at Sam's club.

The state health inspector visited last week. The report was explained to Lori and sent to Audree.

The inspector advised me to get testing strips for bleach and a thermometer for the food. Both items have been ordered and should arrive this week.

On Friday, cleaned out the shed, whatever was broken was tossed; mainly old umbrellas and fans that no longer worked.

Pool Parties:

Every weekend in July has been booked excluding July 9th.

Issues and Concerns:

The patrons and staff have voiced concerns with the pool motor being so loud. This has prevented hearing the guard whistles, guards talking to swimmers and listening for possible thunder in the area. This is a safety concern.

The chlorine is not testing at 3-4 at noon when we open, usually it is lower. When I have tested around 10:00 because of lessons or a meeting we have going on, it usually does test in this area or higher. As the afternoon continues the chlorine doesn't automatically start feeding. On Saturday, when tested at 3:30 the lead said the PH was at a 8.1, I asked what was the chlorine. The lead had not tested yet. I have since instructed all the leads to test the chlorine and the PH in that order. Tested the chlorine and it read 0.93. Moved the ORP to manual so chlorine would pump. The lead was instructed to test the water at 4:00 and 6:00. The manual pumping was shut off at 4:00 as we got back into the 4 range. I read the chlorine tank at 202 Friday night at closing and that is what the lead guard read for opening on Saturday. No chlorine was pumping from closing to opening Saturday, automatically. Since the PH was high, the acid was pumping. I went back down to the pool at 4:30, to switch the barrel of acid and added a bag of the sodium bi-carbonate for alkalinity. Will continue to document and report on the chlorine usage, but it appears the control box is not working correctly. It started off great, but after the first backwash, it hasn't been right. I've recalibrated the PH on the box to match the water tests several times. Update from Saturday night tank read 196 and Sunday 12:30 pm tank read the same 196. No chlorine pumped in the pool over 12 hours. The computer box read 785 ORP which should mean the chlorine is good (3-4), but it was reading 1.62 for the water test. We are backwashing weekly when the gauge is over 15.

The guards wax the slide every Wednesday.

The exhaust fan that is in the men's bathroom sounds terrible. The men's and women's exhaust is on one switch. The chimney for the men's is shaking on the roof while it makes a terrible sound. Therefore, we have shut the exhaust fans off until can be looked into. The filter for the women's exhaust fan should also be looked at.

Talked with Bill about spraying for weeds and cutting small trees that have started growing in the rocks on the west side of the pool. Need to spray for weeds in the parking area, round the fence and shed. There are some areas that could use some additional rock.

We have many species of spiders. I have bought spray at Western Hardware, but I'm not sure it is doing any good.

The handicap accessible lift chair platform needs to be removed or we need something like a cone to place over it. This is a tripping hazard.

The large basketball goal needs tightened or new hardware. The tools we have at the pool don't seem to be working. May need to use power tools.

More shade options for patrons and concession stand area.

Sewer/Water/Streets/Alleys/Parks/Pool:

Water:

Water:

South tower filled for the third time all leaks have been repaired and upon KDHE testing South tower will be put back in service.

Audree and I met with PEC to discuss the hydrological evaluation that needs to be done to see what we can do to ensure we have water at the river pump station.

Sewers:

Got all the manholes on Maple St up to grade and filled with cold patch notified the county of completion.

Spoke with KDOT about beaver dam removal and they have us on the list to be done when time permits.

Parks:

Had a meeting with Jerry Heinen to get an estimate to upgrade the RV park hookups to the modern 50 Amp service connections.

Mowing is going well and we are trying to stay on top of it.

Replaced the faulty outlets at the city park prior to the event and found out that we may need to do some changes to the electrical system in the park to more evenly distribute the load during events \. We had a breaker that was tripping and causing power failures due to excessive loading on one circuit.

Streets:

Got the one-way sign at the pool entrance changed to a bigger more visible sign

Put the "DO NOT BLOCK GATE" signs on the ballfield gates

General:

We had to do some weld repair work on the tractor due to a structural failure on one of the lift arms while doing so we found other damaged parts that required replacement. Repaired the brush forks for the tractor

Burned the brush pile

We rechecked the elevation survey for the tucking lot and we are within 8 to 12 inches of grade we still have more filling to do around the perimeter with dirt so that the fencing can be installed without hitting rocks/chunks of concrete.

Police:

- Audree and I attended KLETC graduation for Ofc. Edward Rivera
- Although Officer Rivera has graduated from the KLETC police academy, is currently on Paternity leave.
- Received total of 5 applicants all willing to do either Part-Time or Full-Time. Interviews and background investigation will begin ASAP.
- 1 of 5 applicants is certified therefore if he is selected as a full-time officer, he would not have to attend the academy and would be able to start immediately. I am wanting to expedite the hiring process to see if we can get another full-time officer hired ASAP.

- Met with USD338 and new Superintendent about the Firearm Simulator Training through Laser Ammo Technology in which he stated that he liked the idea and would pass along the information to his board to see if they would be willing to pay for ½ the cost.
- School Superintendent and I also discussed the Emergency Management Plan for the school which we will have additional meetings to update the protocol.
- Still working on protocols for NARCAN for the officers
- Attended Faith, Health & Safety Fair – was a good turnout and looking forward to doing additional things in the years to come. We enjoyed Taking pictures with all the kids and families that came to visit us.
- Received narcotics information - Criminal Investigations ongoing

Mayor:

Nothing to report

ADJOURNMENT

Jennifer made a motion to adjourn the meeting. Gary seconded the motion. Motion carried 3-0.

APPROVED: _____
JEANETTE SHIPLEY, MAYOR

ATTEST: _____
CHRISTINE WEISHAAR, CITY CLERK



City of
VALLEY FALLS

Incorporated May 17, 1869

COUNCIL MEETING DATE: July 6, 2022

INVOICES IN THE TOTAL AMOUNT OF: \$46,441.64

APPROVED:

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just, correct, and remain unpaid, and that the amount therein is actually due and owing according to law.

Approved by:

City Administrator

Subscribed and sworn to before me this _____ day of July, 2022

City Clerk

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
AP ELECTRIC & GENERATORS WATER	CAPITAL OUTLAY/CARRY OVER	17297	Generator for water tower	7,039.95
***** VENDOR TOTAL *****				7,039.95
AUDREE GUZMAN ADMINISTRATION	BENEFITS	07012022	Phone Reimbursement	30.00
***** VENDOR TOTAL *****				30.00
BILL MCCOY STREET	BENEFITS	07012022	Phone Reimbursement	30.00
***** VENDOR TOTAL *****				30.00
CHAD SPENCER SEWER	BENEFITS	07012022	Phone Reimbursement	20.00
***** VENDOR TOTAL *****				20.00
CHRIS WEISHAAR ADMINISTRATION	BENEFITS	07012022	Phone Reimbursement	30.00
***** VENDOR TOTAL *****				30.00
COUNTRY HARVEST APPLE MARKET ADMINISTRATION	COMMODITIES	07012022	Water, Ice	5.45
PARKS	COMMODITIES	07012022	Water, Ice	5.99
POOL	CONCESSIONS	07012022pool	Concessions	192.67
WATER	COMMODITIES	07012022	Water, Ice	5.99
SEWER	COMMODITIES	07012022	Water, Ice	5.99
***** VENDOR TOTAL *****				216.09
FOLEY & BUDDENBOHM LAW OFFICES ADMINISTRATION	CONTRACT LABOR	06302022	City Attorney Services	1,000.00
***** VENDOR TOTAL *****				1,000.00
GWORKS WATER	CONTRACTUAL	16697	Additional Public Users	100.00
SEWER	CONTRACTUAL	16697	Additional Public Users	100.00
***** VENDOR TOTAL *****				200.00
HALL COMMERCIAL PRINTING ADMINISTRATION	POSTAGE/STATIONARY	220702	Business Cards	68.00
***** VENDOR TOTAL *****				68.00
HAWKINS POOL	COMMODITIES	6211988	Chemicals for pool and wp	712.00
WATER	COMMODITIES	6211988	Chemicals for pool and wp	1,852.23

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
HAWKINS				
***** VENDOR TOTAL *****				2,564.23
IMMENSE IMPACT LLC ADMINISTRATION	CONTRACTUAL	21-1006etg	Annual Website Fees	565.95
***** VENDOR TOTAL *****				565.95
K-4 AG & SERVICES LLC STREET	VEHICLE MAINTENANCE/FUEL	8887	Tire Repair	15.00
***** VENDOR TOTAL *****				15.00
KENNETH MAXWELL WATER	BENEFITS	07012022	Phone Reimbursement	20.00
***** VENDOR TOTAL *****				20.00
MID-AMERICAN RESEARCH CHEMICAL STREET	COMMODITIES	0764706	Chemicals for pool and wp	358.27
POOL	COMMODITIES	0764706	Chemicals for pool and wp	198.10
SEWER	COMMODITIES	0764706	Chemicals for pool and wp	512.00
***** VENDOR TOTAL *****				1,068.37
MIDWAY AUTO SUPPLY STREET	VEHICLE MAINTENANCE/FUEL	6302022	batteries, oil, lube	100.00
WATER	VEHICLE MAINTENANCE/FUEL	6302022	batteries, oil, lube	100.00
SEWER	VEHICLE MAINTENANCE/FUEL	6302022	batteries, oil, lube	147.56
***** VENDOR TOTAL *****				347.56
MIDWEST OFFICE TECHNOLOGY ADMINISTRATION	POSTAGE/STATIONARY	318156	copies	75.82
***** VENDOR TOTAL *****				75.82
PEC SEWER	GRANTS & DONATIONS	527297	Sewer Phase 1 - 527297	31,830.00
***** VENDOR TOTAL *****				31,830.00
PETRO VALLEY FALLS POLICE	VEHICLE MAINTENANCE/FUEL	06162022	FUEL	370.04
STREET	VEHICLE MAINTENANCE/FUEL	06162022	FUEL	204.87
PARKS	VEHICLE MAINTENANCE/FUEL	06162022	FUEL	50.00
WATER	VEHICLE MAINTENANCE/FUEL	06162022	FUEL	150.00
SEWER	VEHICLE MAINTENANCE/FUEL	06162022	FUEL	209.76

ACCOUNTS PAYABLE REPORT

6/23/2022 THRU 7/06/2022

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
PETRO VALLEY FALLS				
***** VENDOR TOTAL *****				984.67
TURN KEY MOBILE INC POLICE	COMMODITIES	34647	laptop mount	336.00
***** VENDOR TOTAL *****				336.00
***** REPORT TOTAL *****				46,441.64

DEPARTMENT	INV	PAYMENTS
ADMINISTRATION	7	1,775.22
POLICE	2	706.04
STREET	5	708.14
PARKS	2	55.99
POOL	3	1,102.77
WATER	7	9,268.17
SEWER	7	32,825.31
DEPARTMENT TOTALS	33	46,441.64



City of
VALLEY FALLS

Incorporated May 17, 1869

PUBLIC COMMENT POLICY

This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.

Memorial Bench Donation

Ella Erhart



The Basics of SB 13/HB 2104: Legislation Requiring a Hearing to Exceed the Revenue Neutral Rate

What are SB 13 and HB 2104?

During the 2021 legislative session, the tax lid was removed and the legislature enacted SB 13 and HB 2104. This legislation establishes new notice and public hearing requirements if the proposed budget will exceed the property tax levy's revenue neutral rate. These requirements take effect this year (2021), for a city's 2022 budget.

What is a Revenue Neutral Rate (RNR)?

The tax rate in mills that would generate the same property tax revenue in dollars as levied the previous tax year using the current tax year's total assessed valuation.

How is the Revenue Neutral Rate Calculated?

To calculate the revenue neutral rate, the County Clerk shall divide the property tax revenue for such taxing subdivision levied for the previous tax year by the total of all taxable assessed valuation in such taxing subdivision for the current tax year, and then multiply the quotient by 1,000 to express the rate in mills. (SB 13 Sec. 1(e)(2))

What is a Tax Rate Hearing?

A Tax Rate Hearing is a hearing to exceed the Revenue Neutral Rate (RNR).

$$\text{RNR} = \frac{\text{Last year's total property tax raised in dollars}}{\text{This year's assessed valuation as of June 15}} \times 1,000$$

Year-to-Year RNR Sample Calculation

2021 Budget	2022 Budget
• City Levied \$900,000 in property tax	• In 2021 budget, City levied \$900,000
• Assessed Valuation of property = \$29,000,000	• Assessed Valuation changes to \$31,000,000
• Value of one mill = \$29,000	• Value of one Mill = \$31,000
• Mill Rate = $\left(\frac{\$900,000}{\$29,000,000} \right) \times 1,000$ 31.034 mills	• Revenue Neutral Rate = 29.032 Mills $\left(\frac{\$900,000}{\$31,000,000} \right) \times 1,000$

What is the Process to Exceed the RNR (setting a mill levy higher than the RNR)?

1. Notify the County Clerk by July 20 with intent to exceed the revenue neutral rate.
2. Place a notice on the city website and in a newspaper of general circulation in the county 10 days prior to the hearing.
3. No earlier than August 20 and no later than September 20, conduct a tax rate and budget hearing giving taxpayers an opportunity to comment on the budget.
4. Adopt a resolution or ordinance to exceed the revenue neutral rate.
5. Adopt the proposed budget.
6. By October 1, certify to the County Clerk the amount of ad valorem tax to be levied by the City.



1. The tax lid was about actual dollars. The revenue neutral rate is about the MILL LEVY not total dollars!
2. If the City does not hold a hearing to exceed the revenue neutral rate, the City will need to work with the County Clerk to ensure that, when final assessed values are calculated, the City's mill levy does not exceed the revenue neutral rate. If it does, the city will need to amend the budget or refund any property taxes levied in excess of the revenue neutral rate.

Applying SB 13/HB 2104 to the Budget Process

STEP
1

Receive Revenue Neutral Rate from the County Clerk by June 15.

STEP
2

Determine the budget needs for City's upcoming budget year and determine the amount of property tax will be required to fund the budget.

STEP
3

Determine if the amount needed will require a tax levy exceeding the Revenue Neutral Rate.

If YES, follow these steps:

1. Notify the County Clerk by July 20 with the City's intent to exceed the revenue neutral rate.
2. Beginning in 2021 (for 2022 budget year), publish a notice on the city website and a newspaper of general circulation in the county. Notice must be given 10 days before the hearing. The notice must provide details for both a tax rate hearing and budget hearing.
3. No earlier than August 20 and no later than September 20, conduct a tax rate and budget hearing giving taxpayers an opportunity to comment on the budget.
4. Adopt a resolution or ordinance to exceed the revenue neutral rate.
5. Adopt the proposed budget or any lesser amount. A budget cannot exceed the amount proposed.
6. On or before October 1, certify to the County Clerk the amount to be levied.

If NO, follow these steps:

1. On or before August 5, publish the proposed budget and hearing notice (must include the RNR).
2. On or before August 15, hold a public hearing on the budget.
3. On or before August 25, certify the City budget and tax levies to the County Clerk.

NOTE: If the City does not hold a hearing to exceed the revenue neutral rate, the City will need to work with the County Clerk to ensure that, when final assessed values are calculated, the City's mill levy does not exceed the revenue neutral rate. If it does, the city will need to amend the budget or refund any property taxes levied in excess of the revenue neutral rate.



Beginning in 2022, the County Clerk will mail Revenue Neutral Rate notifications to all taxpayers.



Find this infographic, and other League infographics visit our website, www.lkm.org/infographics.

Resolution No. 2022-08

A RESOLUTION OF THE CITY OF VALLEY FALLS, KANSAS REGARDING THE GOVERNING BODY'S INTENT TO LEVY A PROPERTY TAX EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for the City of Valley Falls was calculated as 34.689 mills by the Jefferson County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the City of Valley Falls will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body intends to hold a hearing and hear testimony from all interested taxpayers desiring to be heard as required by state law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY FALLS:

Section 1. The Governing Body of the City of Valley Falls hereby sets a public hearing regarding its intention to exceed the Revenue Neutral Rate for September 7, 2022 at 6:30 PM to be held at City Hall, 417 Broadway St, Valley Falls, KS 66088 and directs that notice of the public hearing be given as required by state law.

Section 2. The Governing Body of the City of Valley Falls expresses its intention to exceed the Revenue Neutral Rate with a proposed mill levy of 38.04 mills (this is your proposed rate).

Section 3. The Governing Body of the City of Valley Falls directs the City Clerk to provide this resolution to the Jefferson County Clerk as notice of the City's proposed intent to exceed the Revenue Neutral Rate.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 6th day of July, 2022 and **SIGNED** by the Mayor.

Jeanette Shipley, Mayor

Attested:

Christine Weishaar, City Clerk

Notes:

- 1) The notice required by SB 13 (as modified by HB 2104) does not have to take the form of a resolution. Pursuant to the legislation, the notice must come from the governing body, and must include a statement of intent to exceed the revenue neutral rate, the date, time and location of the public hearing, and the city's proposed tax rate. Because the notice must come from the governing body, some official action will need to be taken by the body to give the notice. A resolution like this sample may be the easiest form for that notice to take, as it will require an official action of the governing body to pass the resolution and the written resolution can be sent to the County Clerk to serve as the notice.
- 2) This resolution as drafted contains only the information explicitly required by SB 13 (as modified by HB 2104). The city can, at the discretion of the governing body, include more in this resolution. For example, the governing body could include "whereas" statements explaining the rationale for exceeding the revenue neutral rate.

FUND GL	BANK NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	INVOICES PAID	BANK BALANCE	2022 BUDGET
GENERAL OPERATING FUND								
100	CASH - CHECKING	29,509.18	132,359.67	13,105.68	148,763.17	11,677.60		692,264
200	CASH - CHECKING	99,570.38	14,892.71	0.00	114,463.09			
300	CASH - CHECKING	117,409.15	25,819.47	0.00	91,589.68	80,430 ⁶⁷		90,000
400	CASH - CHECKING	3,781.71	0.00	0.00	3,781.71			40,000
500	CASH - CHECKING	49,089.38	14,892.70	0.00	63,982.08			108,000
600	CASH - CHECKING	22,397.90	9,213.88	0.00	31,611.78			
720	CASH - CHECKING	89,331.81	16,915.10	4,933.31	77,350.02	21,514.93	169,702 ⁴³	281,660
721	CASH - CHECKING	0.00	0.00	0.00	0.00			
730	CASH - CHECKING	281,274.38	23,153.63	3,294.75	301,133.26	40,945.11		287,800
731	CASH - CHECKING	0.00	0.00	0.00	0.00			
740	CASH - CHECKING	63,049.17	14,132.27	15,749.39	61,432.05	14,037.54		115,000
790	CASH - CHECKING	0.00	748.00	0.00	748.00			
GENERAL OPERATING FUND TOTALS		341,931.14	252,127.43	37,083.13	556,975.44	88,175.18	468,800.26	1,614,724
CHECKING - POOL								
160	CASH - CHECKING POOL	5,429.10	0.00	0.00	5,429.10			
CHECKING - POOL TOTALS		5,429.10	0.00	0.00	5,429.10	0.00	5,429.10	
VF PUBLIC BUILDING COMMISSION								
500	MONEY MARKET- PUBLIC BUILDING	10,066.91	0.00	0.00	10,066.91			108,000
VF PUBLIC BUILDING COMMISSION		10,066.91	0.00	0.00	10,066.91	0.00	10,066.91	108,000
KENALL BANK CD'S								
300	CD X1565	172,020.25	0.00	0.00	172,020.25	-cash		90,000
500	CD X0971	153,500.00	0.00	0.00	153,500.00			108,000
721	CD X0503	68,083.36	0.00	0.00	68,083.36	-cash		
721	CD X0504	90,182.21	0.00	0.00	90,182.21	-cash		
721	CD X0535	69,520.22	0.00	0.00	69,520.22	-cash		
731	CD X2279	91,083.20	0.00	0.00	91,083.20			
KENALL BANK CD'S TOTALS		644,389.24	0.00	0.00	644,389.24	0.00	644,389.24	198,000
TOTAL OF ALL BANKS		1,001,816.39	252,127.43	37,083.13	1,216,860.69	88,175.18	1,128,685.51	1,920,724

Scenario 1

Total Penalty - \$851⁴⁷

BANK NAME FUND GL NAME	APRIL CASH BALANCE	MAY RECEIPTS	MAY DISBURSMENTS	MAY CASH BALANCE	INVOICES PAID	BANK BALANCE	2022 BUDGET
GENERAL OPERATING FUND							
100 CASH - CHECKING	29,509.18	132,359.67	13,105.68	148,763.17	11,677.60		692,264
200 CASH - CHECKING	99,570.38	14,892.71	0.00	114,463.09			
300 CASH - CHECKING	117,409.15-	25,819.47	0.00	91,589.68-	80,430 ⁵⁷		90,000
400 CASH - CHECKING	3,781.71	0.00	0.00	3,781.71			40,000
500 CASH - CHECKING	49,089.38	14,892.70	0.00	63,982.08			108,000
600 CASH - CHECKING	22,397.90	9,213.88	0.00	31,611.78			
720 CASH - CHECKING	89,331.81-	16,915.10	4,933.31	77,350.02-	21,514.93	159,702 ⁴³	281,660
721 CASH - CHECKING	0.00	0.00	0.00	0.00			
730 CASH - CHECKING	281,274.38	23,153.63	3,294.75	301,133.26	40,945.11	141,430 ⁸³	287,800
731 CASH - CHECKING	0.00	0.00	0.00	0.00			
740 CASH - CHECKING	63,049.17	14,132.27	15,749.39	61,432.05	14,037.54		115,000
790 CASH - CHECKING	0.00	748.00	0.00	748.00			
GENERAL OPERATING FUND TOTALS	341,931.14	252,127.43	37,083.13	556,975.44	88,175.18	468,800.26	1,614,724
CHECKING - POOL							
160 CASH - CHECKING POOL	5,429.10	0.00	0.00	5,429.10			
CHECKING - POOL TOTALS	5,429.10	0.00	0.00	5,429.10	0.00	5,429.10	
VF PUBLIC BUILDING COMMISSION							
500 MONEY MARKET- PUBLIC BUILDING	10,066.91	0.00	0.00	10,066.91			108,000
VF PUBLIC BUILDING COMMISSION	10,066.91	0.00	0.00	10,066.91	0.00	10,066.91	108,000
KENALL BANK CD'S							
300 CD X1565	172,020.25	0.00	0.00	172,020.25	cash		90,000
500 CD X0971	153,500.00	0.00	0.00	153,500.00			108,000
721 CD X0503	68,083.36	0.00	0.00	68,083.36	cash		
721 CD X0504	90,182.21	0.00	0.00	90,182.21	-reassign to 730		
721 CD X0535	69,520.22	0.00	0.00	69,520.22	-reassign to 730		
731 CD X2279	91,083.20	0.00	0.00	91,083.20			
KENALL BANK CD'S TOTALS	644,389.24	0.00	0.00	644,389.24	0.00	644,389.24	198,000
TOTAL OF ALL BANKS	1,001,816.39	252,127.43	37,083.13	1,216,860.69	88,175.18	1,128,685.51	1,920,724

Scenario 2

Total Penalty- \$597⁹⁶

[Express Steel Inc.](#)

42" Forks

\$825

[Home](#) / [ES Attachments](#) / [Universal Quick Attach](#) / [Pallet Forks](#) / [Walk Thru Pallet Forks](#)

Sale!



WALK THRU PALLET FORKS

~~\$875.00~~ **\$775.00**

SEE ADDITIONAL INFORMATION BELOW FOR SPECIFICATIONS.

Fork blades **(Required)**

42" Forks +\$50.00

Select fork blade length. Forks are fully forged with clips to lock into place.

Lift Gate Needed?

Select

Freight company will use a lift gate to unload your item. Someone must be there to sign for the delivery.

[Titan Attachments](#)

42" Forks

\$859.99



Skid Steers / Pallet Forks And Accessories

Item No. 132252

UA MADE IN THE USA PALLET FORK ATTACHMENT, 42" FORK BLADES

★★★★☆ (3 Reviews)

This USA made Pallet Fork Attachment is equipped with a pair of 42-inch fork blades and is designed to connect your skid steer equipped with the SSQA or Universal Skid Steer Style Quick Tach System.

Optional Pallet Fork Blades

Frame + 42-In Blades (Not Available) ▾

\$859⁹⁹

or as low as **\$55.85** / Month *

Availability:

🚫 **Out of Stock.** [Notify me when this is in stock](#)

Quantity

1 ▾

ADD TO CART



🚚 FREE SHIPPING. ALWAYS.

🛡️ 1-Year Warranty

[Skid Steers.com](https://www.skidsteers.com)

42" Forks

\$1,575.00



STANDARD DUTY WALK THROUGH PALLET FORKS 4000 LB. RATED | BERLON

Product ID:
BRLN-4000-WTBPF

Availability:
limited quantity available



LIMITED TIME FREE SHIPPING!

\$1,575.00

Choose Model

- Standard Duty 42" x 1.375" Tines **\$1,575.00**
- Standard Duty 48" x 1.375" Tines **\$1,585.00**

1

ADD TO CART

Questions?

Call 866-315-3134 - Se Hable Espanol

Consumer financing:

Starting at \$99/mo with [affirm](#). [Prequalify now](#)

Business financing:

as low as **\$34/mo** >

60 month term | [Details](#)

[SKID STEERS DIRECT](#) Haugen Attachments

84" Broom w/ Water Kit
\$9,854.99

84" Broom (No Water Kit)
\$8,709.99



Haugen Attachments
Skid Steer Pick-up Brooms - Haugen Attachments

☆☆☆☆ No reviews | [Ask a Question](#)

\$11,784.99

Model: 84 Inch

- 60 INCH
- 72 INCH
- 84 INCH**

Product Options

- Gutter Broom Option**
Include Gutter Brush, Motor
- Bristle Options**
100 % Poly (Stenc
- Water Kit**
Water Kit w/ Nozzle

- 1 +

ADD TO CART

BUY WITH  Pay

[More payment options](#)

[SKID STEERS.COM](https://www.skidsteers.com)

Blue Diamond

84" Broom w/ Water Kit
\$13,015.80

84" Broom (No Water Kit)
\$10,799.10



PICK UP BROOM | BLUE DIAMOND

Product ID:
PU-BROOM

Availability:
limited quantity available



LIMITED TIME FREE SHIPPING!



10% DISCOUNT APPLIED.
SALE ENDS JUNE 30, 2022

~~\$14,462.00~~ **\$13,015.80**

Choose Model

- | | |
|---|---|
| <input type="radio"/> 60" Pickup Broom | \$10,411.00 \$9,369.90 |
| <input type="radio"/> 72" Pickup Broom | \$11,060.00 \$9,954.00 |
| <input checked="" type="radio"/> 84" Pickup Broom | \$11,999.00 \$10,799.10 |
| <input type="radio"/> 96" Pickup Broom | \$12,700.00 \$11,430.00 |

Options

Can choose 1 or multiple options

- | | |
|--|---|
| <input type="checkbox"/> 60" Water Spray Kit (for dust control) | \$2,463.00 \$2,216.70 |
| <input type="checkbox"/> 72" Water Spray Kit (for dust control) | \$2,463.00 \$2,216.70 |
| <input checked="" type="checkbox"/> 84" Water Spray Kit (for dust control) | \$2,463.00 \$2,216.70 |
| <input type="checkbox"/> 96" Water Spray Kit (for dust control) | \$2,463.00 \$2,216.70 |
| <input type="checkbox"/> Gutter Brush Attachment | \$2,304.00 \$2,073.60 |

1

ADD TO CART

[MACHINERY TRADER](#)

Jenkins

84" Broom (No Water Kit)
\$4,800

74" Broom (No Water Kit)
\$4,600



2022 JENKINS PICK UP BUCKET SWEEPER BROOM

Sweeper

JSD **\$4,600.00**

[Make An Offer](#)

[Financial Calculator](#)

Save

Compare

[f](#) [t](#) [in](#) [+](#)

Seller Information

Legacy Iron, LLC
Grain Valley, Missouri 64029

Phone: (816) 526-7050
WhatsApp: [Message](#)
Contact: Kevin Ash

[Video Chat With This Dealer](#)

Item Location:
[1101 Seymour Rd](#)
Grain Valley, Missouri 64029

[SEND EMAIL](#)

[View Seller Information](#)



1410 S 134th St
Bonner Springs, KS 66012
Ph: 913-660-0496
www.hillfab.io

May 10, 2022

Bill McCoy
City of Valley Falls
417 Broadway St
Valley Falls, KS 66088

Re: WTP SCADA Computer

Bill,

We are pleased to provide a proposal to provide a desktop computer for WTP SCADA use. The operating system will be Windows 10 LTSC (Long Term Service Contract). The number of Windows Updates are greatly reduced with the LTSC version, and it is a good fit for industrial use.

The existing WTP desktop remain for other uses (e-mail, spreadsheets, etc.), and as a back up SCADA computer.

Included

- ✓ Dell Optiplex desktop CPU, keyboard, mouse
- ✓ Windows 10 2019 LTSC 64-bit
- ✓ Install SCADA software and configure Valley Falls application
- ✓ Replicate file directories and back up current versions of SCADA application, and PLC programs
- ✓ Deliver computer to WTP, connect and start up
- ✓ Travel, mileage expense and incidentals

Total value, this proposal: \$ 2,167.00

Please let me know if you have any questions, or would like to move forward with this proposal.

Best,

Richard Vaughn
hillfab@mailbox.org



1410 S 134th St
Bonner Springs, KS 66012
Ph: 913-660-0496
www.hillfab.io

May 10, 2022

Bill McCoy
City of Valley Falls
417 Broadway St
Valley Falls, KS 66088

Re: Temperature Monitor

Bill,

We are pleased to provide a proposal for a remote building temperature monitor. A small control panel will be configured with a power supply, 900 MHz radio and temperature monitor. An antenna mounted under the eave of the building will provide approx. ½ mile of range back to the WTP.

The temperature will be displayed on the existing SCADA screen, with alarm setpoints. The temperature alarms will be tied into the existing alarm dialer for Operator notification.

Included

- ✓ Fiberglass enclosure, power supply, DIN rail and wire duct
- ✓ NCD MirPro wireless 4-20 mA Transmitter / Receiver
- ✓ Comet P0120 4-20 mA temperature transmitter
- ✓ (2) antennas, antenna coax and external building mounts
- ✓ Deliver computer to WTP, connect and start up
- ✓ Travel, mileage expense and incidentals

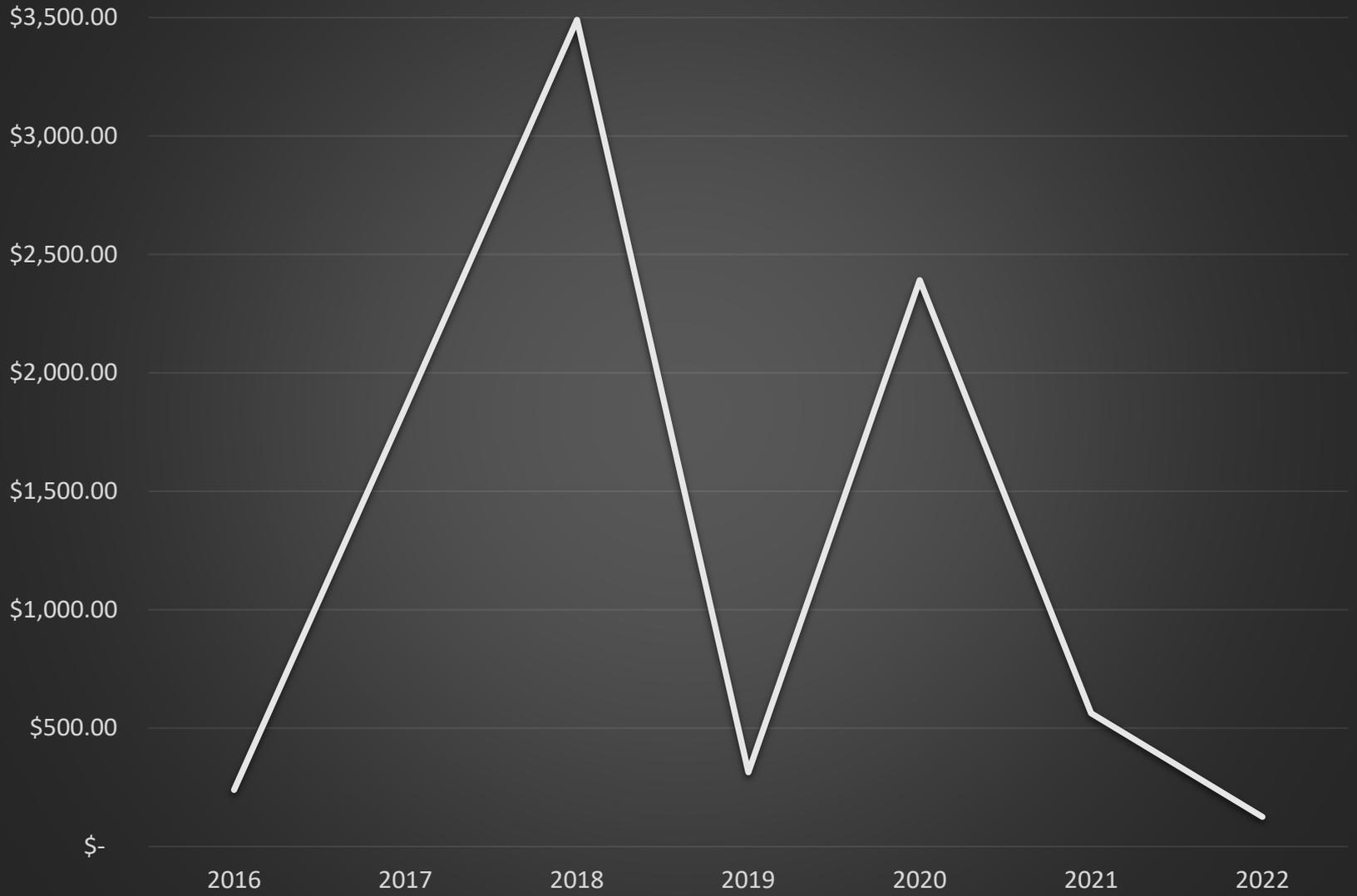
Total value, this proposal: \$ 2,406.00

Please let me know if you have any questions, or would like to move forward with this proposal.

Best,

Richard Vaughn
hillfab@mailbox.org

Bulk Water Sales



06/23/2022

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate: WAT08 Bulk Water Haulers				
9/1/2016	0	6100	Miller Bros. Farm Inc.	92.56
12/29/2016	52	6100	Miller Bros. Farm Inc.	51.06
12/29/2016	12	6840	Ed Smith	17.86
9/1/2016	0	6840	Ed Smith	27.82
10/31/2016	24	6840	Ed Smith	27.82
11/29/2016	16	6840	Ed Smith	21.18
Usage:		104	Distinct Accounts:	2
			Total:	238.30

06/23/2022

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate: WAT08 Bulk Water Haulers				
3/30/2017	51	6100	Miller Bros. Farm Inc.	50.23
4/27/2017	237	6100	Miller Bros. Farm Inc.	204.61
5/30/2017	394	6100	Miller Bros. Farm Inc.	334.92
6/29/2017	714	6100	Miller Bros. Farm Inc.	600.52
8/30/2017	102	6100	Miller Bros. Farm Inc.	92.56
9/28/2017	51	6100	Miller Bros. Farm Inc.	50.23
2/28/2017	152	6100	Miller Bros. Farm Inc.	134.06
11/30/2017	153	6100	Miller Bros. Farm Inc.	134.89
12/28/2017	226	6100	Miller Bros. Farm Inc.	195.48
9/28/2017	19	6699	Earl Baker	23.67
2/28/2017	4	6840	Ed Smith	16.20
1/30/2017	8	6840	Ed Smith	16.20
<hr/>				
Usage:	2111		Distinct Accounts:	3
			Total:	1,853.57

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate: WAT08 Bulk Water Haulers				
1/30/2018	16	6100	Miller Bros. Farm Inc.	22.68
4/26/2018	228	6100	Miller Bros. Farm Inc.	198.64
5/31/2018	227	6100	Miller Bros. Farm Inc.	197.81
6/28/2018	808	6100	Miller Bros. Farm Inc.	680.04
12/27/2018	156	6100	Miller Bros. Farm Inc.	142.78
12/27/2018	48	6490	Steve Miller	50.44
10/29/2018	167	6490	Steve Miller	148.01
11/29/2018	28	6490	Steve Miller	32.64
8/29/2018	283	6490	Steve Miller	244.29
7/30/2018	70	6490	Steve Miller	67.50
9/27/2018	197	6490	Steve Miller	172.91
6/28/2018	14	6490	Steve Miller	21.02
5/31/2018	18	6490	Steve Miller	24.34
4/26/2018	27	6490	Steve Miller	31.81
3/29/2018	9	6490	Steve Miller	17.70
1/30/2018	165	6490	Steve Miller	146.35
2/26/2018	63	6490	Steve Miller	61.69
9/27/2018	27	6555	Hamm's	31.81
8/29/2018	336	6555	Hamm's	288.28
5/31/2018	97	6630	Topeka Landscape Inc	89.91
6/28/2018	34	6662	Kevin Lane	37.62
11/29/2018	30	6662	Kevin Lane	34.30
2/26/2018	226	6701	Smoky Hill LLC	196.98
8/29/2018	161	6830	Dustrol Inc	143.03
1/30/2018	8	6840	Ed Smith	17.70
10/29/2018	4	6900	Frank Mabry	17.70
10/29/2018	47	6995	Michael Chambers	48.41
11/29/2018	46	6995	Michael Chambers	47.58
12/27/2018	27	6995	Michael Chambers	32.49
8/29/2018	43	6995	Michael Chambers	45.09
9/27/2018	40	6995	Michael Chambers	42.60
7/30/2018	36	6995	Michael Chambers	39.28
3/29/2018	15	6995	Michael Chambers	21.85
4/26/2018	28	6995	Michael Chambers	32.64
6/28/2018	20	6995	Michael Chambers	26.00
5/31/2018	32	6995	Michael Chambers	35.96
Usage:		3781	Distinct Accounts:	10
			Total:	3,489.88

06/23/2022

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate:	WAT08	Bulk Water Haulers		
1/29/2019	16	6490	Steve Miller	23.08
10/31/2019	0	6510	Geo Source Inc	77.80
5/27/2019	0	6647	Go Technologies	17.95
5/27/2019	0	6647	Go Technologies	8.05
4/26/2019	68	6662	Kevin Lane	67.54
8/31/2019	0	6699	Earl Baker	2.37
4/26/2019	4	6995	Michael Chambers	17.95
1/29/2019	38	6995	Michael Chambers	41.89
2/27/2019	26	6995	Michael Chambers	31.63
3/29/2019	18	6995	Michael Chambers	24.79
Usage:		170	Distinct Accounts:	6
			Total:	313.05

06/23/2022

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate:	WAT08	Bulk Water Haulers		
4/29/2020	78	6100	Miller Bros. Farm Inc.	78.04
5/29/2020	85	6100	Miller Bros. Farm Inc.	84.20
6/30/2020	932	6100	Miller Bros. Farm Inc.	829.56
1/30/2020	300	6100	Miller Bros. Farm Inc.	273.40
7/30/2020	101	6100	Miller Bros. Farm Inc.	98.28
9/29/2020	110	6100	Miller Bros. Farm Inc.	106.20
12/29/2020	11	6100	Miller Bros. Farm Inc.	19.08
1/30/2020	0	6699	Earl Baker	846.28
1/30/2020	0	6699	Earl Baker	18.20
12/29/2020	12	6995	Michael Chambers	19.96
10/29/2020	10	6995	Michael Chambers	18.20
Usage:		1639	Distinct Accounts:	3
			Total:	2,391.40

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount		
Rate: WAT08 Bulk Water Haulers						
3/26/2021	0	6100	Miller Bros. Farm Inc.	18.45		
5/24/2021	85	6100	Miller Bros. Farm Inc.	86.33		
11/24/2021	0	6100	Miller Bros. Farm Inc.	18.45		
9/24/2021	0	6100	Miller Bros. Farm Inc.	18.45		
9/24/2021	0	6635	Patricia Gifford	18.45		
11/24/2021	0	6635	Patricia Gifford	18.45		
12/22/2021	1	6635	Patricia Gifford	18.45		
7/23/2021	1	6635	Patricia Gifford	18.45		
10/26/2021	0	6675	Gerald L. Hartshorn	18.45		
10/26/2021	31	6675	Gerald L. Hartshorn	37.46		
12/22/2021	10	6675	Gerald L. Hartshorn	18.45		
11/24/2021	14	6675	Gerald L. Hartshorn	22.07		
9/24/2021	0	6840	Ed Smith	18.45		
5/24/2021	9	6840	Ed Smith	18.45		
3/26/2021	0	6840	Ed Smith	18.45		
2/25/2021	9	6840	Ed Smith	18.45		
2/25/2021	10	6995	Michael Chambers	18.45		
1/28/2021	12	6995	Michael Chambers	20.26		
3/26/2021	0	6995	Michael Chambers	18.45		
5/24/2021	10	6995	Michael Chambers	18.45		
12/22/2021	24	6995	Michael Chambers	31.12		
10/26/2021	16	6995	Michael Chambers	23.88		
11/24/2021	20	6995	Michael Chambers	27.50		
9/24/2021	0	7070	Aldridge Electric Inc	18.45		
Usage:		252	Distinct Accounts:	6	Total:	562.27

06/23/2022

Register for Specific Rate

Entry Date	Usage	Account	Full Name	Amount
Rate: WAT08 Bulk Water Haulers				
1/28/2022	1	6635	Patricia Gifford	18.45
1/28/2022	4	6675	Gerald L. Hartshorn	18.45
1/28/2022	0	6677	Eric Farmer	18.45
2/21/2022	12	6995	Michael Chambers	20.26
1/28/2022	44	6995	Michael Chambers	49.22
<hr/>				
Usage:	61		Distinct Accounts:	4
				Total:
				124.83

[Utility Technologies](#)

Vernon Manufacturing

\$



AUTOMATIC WATER SALESMAN - BULK WATER VENDING FOR PUBLIC WATER UTILITIES

Vernon Manufacturing

*This item is not available to purchase online.
Please contact us for Pricing Options,
a Quotation, or Demonstration.*

Quantity

-	1	+
---	---	---

AUTOMATIC WATER SALESMAN

- Bulk Water Vending for Water Utilities, by Vernon Manufacturing
- Water Hauler Coin-op fill stations
- Coin-op, Currency, Credit/Debit Cards, Pre-load cards



SECURE SOLUTIONS FOR DISPENSING WATER



Managing water truck fill stations irresponsibly can have adverse effects such as contamination, inaccurate metering, or unauthorized usage. An inefficient process also costs you money. You see firsthand the challenges your facility faces and understand the importance of security, record keeping, and minimizing costs. Ensuring the success of your water dispensing process is our primary concern.

PortaLogic's mission is to help facilities manage water responsibly while decreasing costs through our automated bulk water fill stations. Since 2000, facilities have trusted us to build stations that meet their unique needs. Request a quote today and let us help realize your goals.

Our water filling stations can dispense any type of water.

[Aqua Flow](#)

\$70,000 – 4 in / 2 in combo

Has revenue share option. No out of pocket. Company installs the system and shares water revenue with City.

Welcome to AquaFlow Int'l, Inc. We specialize in water payment systems that help our customers get paid for their bulk water sales. We manufacture the AquaTrack™ System, AquaFlow II™ System, AquaVendor™ System and the QuarterMaster™ System. These systems allow us to offer our customers a choice of payment solutions to meet their needs.

The most cost effective water truck filling station uses the AquaTrack™ System. Why? AquaTrack™ is an internet and cloud-based system which means there is no computer to purchase or maintain, and no special software to load, to have access to your back office. The AquaTrack™ System offers all the bells and whistles you would expect of a premier system but at a budget-friendly cost. Check out all the features under the "Products" tab.



A truck fill site using the AquaFlow II™ Water Loading System, will allow payment to the water company by using our state-of-the-art RFID pre-paid card system. The AquaFlow II™ System is the only completely sealed, prepaid, water-card system currently available. Imagine! Constant cleaning of a card slot is NOT required. Revaluing the customer's card may be done using an office encoder (by your customer service team) or an un-attended teller machine (UTM) placed in a secure location. Both revaluing options offer complete transaction logs for accountability and bookkeeping functions.



City of
VALLEY FALLS

Incorporated May 17, 1854

**City Administrator Report
City Council July 6, 2022**

- 1) **CDBG Sewer Project Phase 1** - Design and Environmental in progress. Bids anticipated for early fall 2022. Construction anticipated in 2023.
- 2) **CDBG Sewer Project Phase 2** - Preliminary Engineering Report in progress. 2023 CDBG Grant year is pausing the sewer/ water grants. Project will be postponed to 2024 if changes are approved.
- 3) **American Rescue Plan Act (ARPA)** - Projects completed to date include: gWorks Software. Funds used to date: \$20,411.40. Projects pending to date include: K-16 Entry Signs. Funds planned for projects : \$7,000. Remaining Funds: \$148,546.96. Tranche two of funds to be disbursed this week.
- 4) **Opioid Settlement** - The Attorney General's office does not know when funds will be disbursed. After talking to LKM funds are anticipated to be disbursed 3 to 4 months after the State of Kansas receives funds. LKM does not anticipate funds this year. Anticipated \$5/ Capita. 25% of Settlement shared 50/50 with cities and counties. Other 75% will be used for grants. This first round of payouts on the settlement will allow partnerships with other local entities
- 5) **Economic Development Board** - Met on June 20th.
- 6) **Planning Commission** - Met on June 7th.
- 7) **Audit** - We had the audit on May 31st and June 1st. Audit should be presented at the next council meeting.
- 8) **Budget** - I have finished the draft of the 2023 budget. I am working on some final revisions and inputting into the state's budget form. I will present budget at the next meeting in July.
- 9) **Software Implementation** - Payroll has been switched over to gWorks. July 6th will be the first payroll on the gWorks system.
- 10) **Personal Policies & Guidelines** - Reviewed with EMC on June 3rd. Final revisions and copy received. Sent to Leonard for review.
- 11) **Main Street** - Signed up for Affiliate.
- 12) **Entry/ Welcome Signs** - Working with the Corps and KDOT for ROW.
- 13) **K-4/ Oak Street Lights** - The lights have been installed.
- 14) **K-4 / K-16 Street Lights** - Estimate received from PEC. Around \$30,000 to add lighting. KDOT is going to perform a safety study. If warranted by KDOT, the light cost will be covered by KDOT.
- 15) **Automatic Water Meters** - 244 meters installed to date. Total of 493 water meters.
- 16) **Fund Balances** - Reviewed and came up with two possible scenarios to fix fund balances from CD's.
- 17) **Rate Study** - Reviewed initial rate study with Ranson Financial. Sent budget information to Ranson for final revisions.
- 18) **Fire Hydrant Testing** - KRWA will be flow testing all our fire hydrants after water tower work is complete. This service is free.
- 19) **River Cleanup** - The Public Works has cleaned up the river lot.
- 20) **Tucking Lot** - working on hauling in dirt and leveling out lot.
- 21) **Hurst Water Tower** - Installed valve. Work to begin on rehab.
- 22) **Fire Hydrant on Linn** - Postponed awaiting new bid. Working with KRWA for possible other scenarios to repair.
- 23) **RV Park Electrical Update** - Sent signed bid and Project Exempt Certificate to PHE.

CITY OFFICE

417 Broadway • Valley Falls, Kansas 66088-1200
Phone 785-945-6612 • Fax 785-945-3341

Financials

Fund #	Fund Name	Previous Balance	Current Balance
100	General Fund	\$139,369.57	\$148,763.17
160	Pool Reserve	\$5,429.10	\$5,429.10
200	Capital Improvement Fund	\$114,463.09	\$114,463.09
300	Special Hwy & Streets	-\$100,789.68	-\$91,589.68
400	Equipment Reserve	\$3,781.71	\$3,781.71
500	Bond & Interest	\$63,982.08	\$63,982.08
600	RHID	\$31,611.78	\$31,611.78
720	Water	-\$78,805.53	-\$77,350.02
721	Water Reserve	\$0.00	\$0.00
730	Sewer	\$289,076.29	\$301,133.26
731	Sewer Reserve	\$0.00	\$0.00
740	Solid Waste	\$60,417.42	\$61,432.05
790	Insurance Reserve	\$748.00	\$748.00

CITY OFFICE

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Fwd: Valley Falls Lighting

Alex Darby, PE <Alex.Darby@pec1.com>

Mon 6/20/2022 4:19 PM

To: cityadmin <cityadmin@valleyfalls.org>

Audree,

Finally heard back about the light poles. See the email below. Feel free to follow up with Scott. I am out on vacation until the 29th. Thank you.

Alex

Sent from my iPhone

Please excuse my brevity and any typos.

Begin forwarded message:

From: "Scott Canfield, PE" <scott.canfield@pec1.com>

Date: June 20, 2022 at 3:11:42 PM CDT

To: "Alex Darby, PE" <Alex.Darby@pec1.com>

Subject: Valley Falls Lighting

Alex,

Finally heard back from Ryan at KDOT (late last Friday). As this segment is not within the City limits, the design of the lighting system on K-16 (Sycamore to K-4) must follow KDOT's design standards and any materials used must be from KDOT's PQL (Pre-Qualified Materials List). This means that wooden poles and overhead powerlines would not be allowed. Steel poles on break-away bases and direct-buried power cables would be the requirement and detailed plans would be necessary. Overall, this segment (approximately 1,100-1,200 ft) would likely require 6-7 poles on 160-190 ft spacing. Around the Wichita area, Evergy will not install KDOT standard equipment and requires the City to hire a contractor, but they will maintain the system after it is installed.

If this was a KDOT project, the installation cost (assuming contractor installation) would be in the \$20,000 - \$22,500 range plus utility hook-up costs (based on today's pricing). However, steel street light poles are difficult to find right now and costs are going up monthly, so that estimate may be off in a matter of weeks. Assuming we use an aerial for a background on the plans (no survey) and historic highway plans for the basefile, we would be looking at a design fee around \$7,500-8,000.

Let me know if you have any further questions or need any additional information.

Scott Canfield, P.E., PTOE

316-206-1341 **Direct** 913-660-4320 **Mobile**



City of
VALLEY FALLS

Incorporated May 17, 1869

Public Works Report
July 6, 2022

Water:

Repaired a leak in the alley on the 300 block between oak St and elm St
Put in 21 remote read water meters
Cleaned the banks of the sed pond
Met with people working on the school project and did a flow test on the hydrant behind the school

Sewer:

Due to heavy rains we had to pull and clean a pump at the lagoons on 2 different occasions

Streets:

Cleaned the gravel of the roadway on 5th St east of the drive behind the post office
Sprayed the parade route and in the park
Prayed and put down granular weed killer around the pool
Put out barricades for the fourth

General:

Finished clearing the boat ramp and got an guesstimate on the amount of gravel that would/will be needed to do the drive and parking area (Approx. 500 tons \$ 8300)
Took the chevy to Scott Heinen for an esti8mate on doing the needed repairs
Hauled some more dirt to the Tucking lot for fill in and around the pad area



VALLEY FALLS POLICE



★ ★ ★ ★ ★ BRANDON W. BINES ★ ★ ★ ★ ★
CHIEF OF POLICE

Council Meeting 07/06/2022

- Ofc. Rivera is back from Paternity Leave.
- A part time officers have been given the opportunity to work additional hours until a full-time officer is hired.
- Spoke with John Shipley about protocols for NARCAN for the officers.
- A training will be held at the beginning of August for Officers to train with Narcan. John stated that the Kansas Highway Patrol has means to get NARCAN.
- Re-organized evidence locker obtained destruction orders from the county prosecutor's office for things that can be destroyed. That will need to be done at a later date.
- Re-organized the case files. Old case files were put into boxes based on years. These will need to be stored in a secure location because there is not enough room in the file drawer for new / old files.
- Charger had issues with A/C, however that was recently fixed. Charger then had a dead battery that was replaced. There have been no further issues since the battery had been changed.
- Talked to Rotary about the Laser Ammo software for the firearms training. They wanted to see if the school would be participating in donations first.
- Spoke with the New School Superintendent John, about the training software. He stated that he needed to check on the status on if it was presented to the board by the old Superintendent.
- Siren Box on the Explorer went out and stopped working. Bill replaced the siren box with a working one, no further issues.
- Traffic Enforcement on K4 highway had been reduced due to the KDOT work. Enforcement will hopefully pick up now that they have completed the work on the highway.
- Received narcotics information
- Criminal Investigations ongoing

With July just around the corner, it will bring many 4th of July family celebrations, the Chamber's annual Fireworks Display, the much-anticipated Jefferson County Fair, and the Chamber's annual Parade to Valley Falls. City street staff are working relentlessly, in this heat, to maintain our park, RV park, city grounds, swimming pool AND have you noticed the ongoing cleanup of the Riverbank and the Tucking Lot. In addition, its planned to have city staff sweep the parade route prior to the fair. With the upcoming July festivities and the increased visitors, I would kindly like to ask our much-appreciated businesses and great residents to "shine" their store fronts, home, and yard too. And oh my gosh, talk about Valley Falls PRIDE...have you seen some of the meticulously manicured lawns and neat-as-a --pin homes in town...John and I are taking lessons. If you need a helpful hand with sprucing up your business, home, or yard, please let me know; we have volunteers that are willing to help.

Upcoming events in July:

City of Valley Pool: Free Swimming, Monday, July 4th – 1:00pm – 5:00pm

Chamber of Commerce July 4th Fireworks Display: Monday, July 4th – 9:30pm – 19th & Linn

Recreation Commission Duck Soup: Saturday, July 16th – Time TBA – Valley Falls Ball Fields

Jefferson County 4H Fair: July 25th – 28th – see Fair Program on Jefferson County Extension's website for schedule of events

73rd Annual Chamber of Commerce Parade: Wednesday, July 27th – 6:30pm – Downtown Valley Falls

Please feel free to post other July events in the comments.

Quick Note:

The City Council is establishing a Marketing and Tourism Committee. If you are interested in serving on this committee, please let me know.

KUDOS To:

KUDOS go to the VFW for painting the park equipment, Gary Coleman for manicuring the yard and weed eating/spraying the sidewalk in front of the Historical Society's Museum and Church, and our local Girls Scouts for placing the Blessing Box on Broadway – our community is truly blessed because of these individuals!

Many great things are happening in Valley Falls! Stay tuned for updates!

As always, BE SAFE!

Jeanette

EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;