

CHAPTER V. BUSINESS REGULATIONS

- Article 1. General Regulations and Licenses
- Article 2. Solicitors, Canvassers, Peddlers
- Article 3. Billiards, Pool Tables and Bowling Alleys
- Article 4. Coin Machines
- Article 5. Trailer Camps

ARTICLE 1. GENERAL PROVISIONS

- 5-101. **LICENSE REQUIRED.** It shall be unlawful for any person, firm or corporation, either as principal or agent or employee, to conduct, pursue carry on or operate any calling, trade, profession or occupation in the city without first paying the license fee prescribed and procuring such a license from the city clerk whenever the procuring of the license is required by the city. (Code 2006)
- 5-102. **APPLICATION FOR LICENSE.** Every person, firm or corporation desiring to do business in the city shall apply to the city clerk for a license to operate such business, and in the case of new licenses, shall appear before the governing body before the commencement of business and issuance of the license. Upon approval by the governing body, the city clerk shall issue to the applicant a license which shall be signed by the city clerk. It shall be the duty of the city clerk to pay over the amount so collected on each license issued, to the city treasurer of the city. (Code 2006)
- 5-103. **NOT ASSIGNABLE OR TRANSFERABLE.** No license granted by the city shall be assignable or transferable; nor shall such license authorize any person to do business or act under it but the person named therein, nor at more than one place. There shall be no refunds except as specifically provided. (Code 2006)
- 5-104. **LICENSE PERIOD; DURATION.** Unless otherwise provided, licenses shall commence and endure from January 1 and expire on December 31 of the same year, except that all semi-annual licenses issued as provided in this chapter shall expire on the 30th day of June or the 31st day of December, next following the date of their issuance. (Code 2006)
- 5-105. **EXEMPTION OF FARMERS.** No producer or grower, or his or her agents or employees, selling in the city, farm or garden products or fruits grown by him or her in the state shall be required to pay any license fee or occupation tax imposed by any law of this city, and he or she, his or her agents or employees, are hereby exempt from the payment of any such fees or taxes, or the securing of a license. (K.S.A. 12-1617; Code 2006)

- 5-106. LICENSE FEES. Unless otherwise provided, the annual license fee for each occupation, business, or profession shall be as shown in the following schedule:
(Reserved)
- 5-107. SAME; WHEN PAYABLE; TIME PERIOD. (a) All license fees shall be due and payable before the commencement of a trade, occupation, business or profession for which license fees are required.
(b) No license shall be issued until the fee is paid.
(c) Licenses shall be renewed on or before the expiration date of the current licenses.
(d) If the license prescribed is for an annual, quarterly, monthly, weekly or daily period, the license shall not be issued for any part or fraction of the year, quarter, month, week or day, respectively.
(e) The license for a day shall expire at midnight.
(Code 2006)
- 5-108. PAYMENT OF FEES; RECEIPT. The city clerk shall, upon payment of any license fee specified, give a receipt therefor stating the amount paid, the nature of the licenses issued, for what time, and to whom issued, and if possible, the exact location where the business is to be carried on, and the kind of business.
(Code 2006)
- 5-109. CONTENTS OF LICENSE. Unless otherwise provided all licenses shall be dated on the date of their issue, and shall state the name of the licensee, the kind of business he or she desires to engage in and the location thereof, the amount paid, and time the license shall expire; and the person having such license shall be authorized to carry on the business therein named. (Code 2006)
- 5-110. RECORD BOOK. The city clerk shall keep a book in which shall be entered the name of each person licensed, his or her address, the date of the license, the purpose for which it is granted, the amount paid therefor, and the time the same shall expire and within 24 hours after any license has expired, the city clerk shall notify the chief of police of such expiration, unless the same shall have been renewed. (Code 2006)
- 5-111. DISPLAY OF LICENSE. All persons doing business in a permanent location are required to have their license conspicuously displayed in their place of business, and all persons to whom licenses are issued not having a permanent place of business are required to carry their licenses with them and any licensee shall present the license for inspection when requested to do so by any citizen or officer of the city. (Code 2006)

ARTICLE 2. SOLICITORS, CANVASSERS, PEDDLERS

5-201.

DEFINITIONS. For the purpose of this article, the following words shall be considered to have the following meanings:

(a) Soliciting - shall mean and include any one or more of the following activities:

(1) Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services, of any kind, character or description whatever, for any kind of consideration whatever; or

(2) Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or character; or

(3) Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication.

(b) Residence - shall mean and include every separate living unit occupied for residential purposes by one or more persons, contained within any type of building or structure.

(c) Canvasser or Solicitor - shall mean any individual, whether resident of the city or not, whose business is mainly or principally carried on by traveling either by foot, automobile, motor truck, or any other type of conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries, or exposes for sale a sample of the subject of such sale or whether he or she is collecting advance payments on such sales or not. Such definition shall include any person, who, for himself, herself or for another person, hires, leases, uses, or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

(d) Peddler - shall mean any person, whether a resident of the city or not, traveling by foot, automotive vehicle, or any other type of conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers, or who, without traveling from place to place, shall sell or offer the same for sale from a wagon, automotive vehicle, railroad boxcar or other vehicle or conveyance, and further provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this article shall be deemed a peddler.

(e) Transient merchant, itinerant merchant or itinerant vendor - are defined as any person, whether as owner, agent, consignee or employee, whether a resident of the city or not, who engages in a temporary business of selling and delivering goods, wares and merchandise within such city, and who, in furtherance of such purpose, hires, leases, uses or occupies any building, structure, motor vehicle, tent, railroad boxcar, or boat, public room in hotels, lodging houses, apartments, shops or any street, alley or other place within the city, for the exhibition and sale of such

goods, wares and merchandise, either privately or at public auction. Such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders for future delivery only. The person so engaged shall not be relieved from complying with the provisions of this article merely by reason of associating temporarily with any local dealer, trader, merchant or auctioneer, or by conducting such transient business in connection with, as a part of, or in the name of any local dealer, trader, merchant or auctioneer.

(f) Street salesman - shall mean any person engaged in any manner in selling merchandise of any kind from a vehicle or stand temporarily located on the public streets or sidewalks of this city.
(Code 2006)

5-202. LICENSE REQUIRED. (a) It shall be unlawful for any person to engage in any of the activities defined in the preceding sections of this article, within the corporate limits of the city without then having an unrevoked and unexpired license therefor in his or her possession and issued by the city clerk.

(b) The governing body may waive the license requirements of this section for any person, firm or corporation exempt from the payment of a license fee under section 5-207(d).
(Code 2006)

5-203. SAME; APPLICATION REQUIRED. Before the city clerk may issue any license required by this article, he or she shall require a sworn application in writing prepared in duplicate on a form to be supplied by the city clerk which shall give the following information:

- (a) Name and description of applicant;
- (b) Permanent home address and full local address of applicant;
- (c) Identification of applicant including drivers license number, date of birth, expiration date of license and description of applicant;
- (d) Identification of vehicle used by applicant including license therefor used by applicant in conducting his or her business;
- (e) A brief description of the nature of the business to be carried on or the goods to be sold and the length of time such applicant has been engaged in the business;
- (f) If employed, the name and address of the employer, together with credentials establishing such relationship, including the authority by the employer authorizing the applicant to represent the employer in conducting business;
- (g) The length of time which business is proposed to be carried on;
- (h) The place where services are to be performed or where the goods or property proposed to be sold or orders taken for the sale thereof are manufactured or produced, where such goods or products are located at the time the application is filed, and the proposed method of delivery;
- (i) A photograph of the applicant, taken within 90 days prior to the date of making application which picture shall be at least two inches by two inches showing the head and shoulders of the applicant in a clear and distinguishing manner; or in

lieu thereof, the fingerprints of the applicant may be taken by the chief of police and filed with the application;

(j) A statement as to whether or not the applicant has within two years prior to the date of the application been convicted of any crime, misdemeanor (other than minor traffic violations) or violation of any municipal law regulating peddlers, solicitors or canvassers and giving the nature of the offenses, the punishment assessed therefor, if any, and the city and state where conviction occurred.

(k) The applicant's Kansas Sales Tax number.
(Code 2006)

5-204. ISSUANCE; COUNTY RESIDENTS. (a) Except as provided in section 5-209, if the applicant is a current resident of Jefferson County, Kansas, upon receipt of an application for a license and payment of the license fee, the city clerk shall issue the license. Such license shall contain the signature and seal of the issuing officer and shall show the name and address of the licensee, the date of issuance and length of time the license shall be operative, and the nature of the business involved. The city clerk shall keep a permanent record of all such licenses issued and submit a copy of such license to the chief of police. The licensee shall carry the license certificate at all times.

(b) If the applicant is not a current resident of Jefferson County, Kansas, a license will not be issued until after investigation and payment of the investigation fee as provided in sections 5-205:206.
(Code 2006)

5-205. SAME; INVESTIGATION AND ISSUANCE; NON-COUNTY RESIDENT.

(a) Upon receipt of the above application from an applicant who is not a current resident of Jefferson County, Kansas, the city clerk shall refer the same to the chief of police who shall cause an investigation of the facts stated therein to be made within not to exceed five days.

(b) If as a result of the investigation, the applicant's character or business responsibility is found to be unsatisfactory or the facts stated therein to be untrue, the chief of police shall endorse on such application his or her findings and endorse his or her disapproval of the application and the reasons for the same and shall return the application to the city clerk who then shall notify the applicant that his or her application is disapproved and that no license will be issued.

(c) If however, the investigation of such application discloses that the character and business responsibility and the facts stated in the application are satisfactory and true, the chief of police shall endorse his or her findings and approval on the application and return the same to the city clerk who shall, upon payment of the license and investigation fees prescribed, issue a license to the applicant to engage in the business described in the application. Such license shall contain the signature and seal of the issuing officer and shall show the name and address of the licensee, the date of issuance and length of time the license shall be operative, and the nature of the business involved. The city clerk shall keep a permanent record of all such licenses issued and submit a copy of such license to the chief of police. The licensee shall carry the license certificate at all times.
(Code 2006)

5-206. SAME; INVESTIGATION FEE. At the time of filing the application, a fee of \$25.00 shall be paid to the city clerk to cover the cost of investigation of the facts stated in the foregoing application. (Code 2006)

5-207. LICENSE FEE; TIME LIMITS; EXEMPTIONS. (a) Except as provided in subsection (c), the fee for the license required pursuant to section 5-202 shall be in the amount of \$5.00 per each day, or portion thereof, that the licensee shall operate within the city limits. In no event, however, shall fees in excess of \$50.00 be collected from a licensee during any six-month period of time.

(b) Any such license granted upon application as required hereinabove shall be limited to and effective only on the days set out in the license. Solicitation or sales by any peddler, solicitor or canvasser shall be conducted only between the hours of 8:00 a.m. and 9:00 p.m.

(c) Persons and firms not having a permanently established place of business in the city, but having a permanently established house-to-house or wholesale business shall receive a license as required by section 5-202 upon the payment of \$50.00 for any year, and may make solicitations or sales only between the hours of 8:00 a.m. and 9:00 p.m., or upon invitation at any hour.

(d) No license fee shall be required of: (1) any person selling products of the farm or orchard actually produced by the seller; (2) any businesses, trades or occupations which are part of fairs or celebrations sponsored by the city or any other governmental subdivision, or the state, or when part of all of the expenses of the fairs or celebrations are paid for by the city, any other governmental subdivision, or the state; and (3) any not-for-profit or charitable organization as determined by the governing body.

(K.S.A. 12-1617; Code 2006)

5-208. RENEWAL. All licenses issued shall be subject to renewal upon a showing of compliance with sections 5-202:203 of this article within a six month period prior to the renewal date. The city clerk need not require an additional application under section 5-203 or an additional investigation and investigation fee under sections 5-205:206 unless complaints have been received of violations of the conditions under which any license has heretofore been issued. The city clerk shall not renew or extend any license where there is satisfactory evidence of any grounds for the suspension or revocation of any prior license, and the applicant shall be required to apply for a license as in the case of an original license. (Code 2006)

5-209. DENIAL, REVOCATION OR SUSPENSION OF LICENSE; NOTICE. (a) The city clerk or chief of police may deny any application or may revoke or suspend for a period of not to exceed 30 days any license issued under this article, for any of the following causes:

(1) Fraud, misrepresentation or false statement contained in the application for license.

(2) Fraud, misrepresentation or false statement made in the course of carrying on the business.

(3) Any violation of this article.

(4) Conducting a business as defined in section 5-201 in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the city. Notice of the denial,

revocation or suspension of a license shall be given in writing to the applicant or mailed to his or her last known address and the city clerk shall set forth the grounds of such denial, revocation or suspension.

(5) Conviction of the crime of theft, larceny, fraud, embezzlement or any felony within two years prior to the application date.
(Code 2006)

5-210. APPEAL TO GOVERNING BODY. (a) Any person aggrieved by the action of the chief of police or city clerk in the denial of an application or revocation or suspension of a license as provided in this article, shall have the right of appeal to the governing body.

(b) Such appeal shall be taken by filing with the city clerk within 14 days after notice of revocation, suspension or denial of the license has been given to or mailed to such applicant's last known address and setting forth the grounds for appeal.

(c) The governing body shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the applicant in the same manner as provided herein for notice of denial, revocation or suspension.

(d) The decision and order of the governing body on such appeal shall be final and conclusive.

(Code 2006)

5-211. REGULATIONS. (a) It shall be unlawful for any licensee to make false or fraudulent statements concerning the quality of nature of his or her goods, wares and merchandise for the purpose of inducing another to purchase the same.

(b) Licensees are required to exhibit their license at the request of any person to whom they attempt to sell their goods, wares and merchandise or take orders for future delivery of the same.

(Code 2006)

5-212. USE OF STREETS AND SIDEWALKS. Except when authorized in writing by the city clerk, no peddler, solicitor or canvasser or any other person shall have exclusive right to any location in the public streets for the purpose of selling or soliciting sales, nor shall any person be permitted a stationary location in the public streets, nor shall any person be permitted to operate in the sidewalks and streets within the fire limits of the city or any congested area where his or her operations might impede or inconvenience the public. (Code 2006)

5-213. DISTURBING THE PEACE. Except when authorized in writing by the city clerk, no licensee nor any person in his or her behalf, shall use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the streets, alleys, parks or other public places of the city or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such licensee proposes to sell. (Code 2006)

**ARTICLE 3. BILLIARDS, POOL TABLES
AND BOWLING ALLEYS**

5-301. LICENSE REQUIRED. Any person or persons desiring to or have set up and keep in this city any billiard or pool tables or other tables whereon balls are used or played with or any nine pin or 10 pin alleys or bowling alleys, whereon pins are used shall first apply to the mayor and council for the privilege to do so and obtain a license to operate same as hereinafter provided.

Any person or persons having obtained permission from the mayor and councilmembers as provided in the preceding section, and who shall pay the city treasurer the sum of \$20.00 for the use of the city, taking the treasurer's receipt therefor, shall present the receipt to the city clerk and be entitled to a license to keep either the tables or the alleys named in the first section of this article for one year.

Any person or persons having obtained the permission and license required in the preceding sections of this article to set up and keep any such table or alley, and who may desire to set up and keep the same within the same building one or more tables or alleys may, upon the payment of the sum of \$5.00 per table or alley, and the presentation of the clerk's receipt therefor, have license to keep the same for one year.

(Code 1983)

ARTICLE 4. COIN MACHINES

- 5-401. **AUTOMATIC AMUSEMENT DEVICE.** Amusement devices shall include any amusement or mechanical device operated by means of insertion of a coin, token or similar object so that such amusement machine or mechanical device becomes operative and subject to control and manipulation by the person using the machine. Such machines shall include, but not be limited to, pinball machines, video games, pool tables, foosball tables, air hockey tables, pong games. Automatic amusement devices shall not include coin operated riding machines and juke boxes which are not subject to control and manipulation by the person using the machine.
(Code 1983, 5-302)
- 5-402. **SAME; LICENSE REQUIRED.** No firm, person, partnership, or corporation, either as principal, agent, or employee, shall conduct, place, or cause to be placed in his or her, its or their place of business within the city, any automatic amusement device, or juke box, until the city license tax of \$10.00 annually for each machine shall have been paid to the city and a license procured from the city.
(Code 1983, 5-302)
- 5-403. **SAME; TERM, REVOCATION.** All licenses herein mentioned shall be:
- (a) Due and payable before the commencement of or the operation of such machine, games, or device, and shall remain in full force and effect during the six months period in which the license is issued, unless the license is revoked for cause as hereinafter set out.
 - (b) Issued by the city clerk upon payment of the proper sum, as heretofore established. No license fee shall be pro-rated. Licenses shall be signed by the city clerk and shall have affixed thereto the corporate seal of the city. The license tax heretofore mentioned is hereby established.
 - (c) Revoked for cause by the governing body at any time the license may be in force and effect. In the event of revocation, no refund shall be made.
- (Code 1983, 5-303)

ARTICLE 5. TRAILER CAMPS

5-501. DEFINITION. A trailer camp, or a trailer lot shall mean any place used in whole or part to park two or more trailers or designated or equipped to supply a place in which to park more than one trailer. (Code 1983, 5-401)

5-502. LICENSE REQUIRED; TERM. (a) It shall be unlawful for any person to establish, operate, or maintain or permit to be established, operated, or maintained upon any property owned or controlled by him or her, a trailer camp or trailer lot, within the city limits without having first secured a license to do so, granted and existing in accordance with the provisions of this article.

(b) License to establish, operate, or maintain a trailer camp or trailer lot shall terminate with the calendar year in which it is issued, but it may be renewed. (Code 1983, 5-402)

5-503. SAME; APPLICATION, INSURANCE INSPECTION. (a) Applications for license or for its renewal, shall be filed with the city clerk, and a fee shall be paid amounting to \$50.00 for each twelve month period (year) or fraction thereof, for each unit in the trailer camp or lot. Before any license shall be issued, the applicant must have a valid public liability and property damage insurance policy in effect which shall not be less than the amount of \$50,000 per person and \$100,000 per accident as to personal injury, and \$10,000 property damage, and such insurance shall be in effect through the expiration date of the license.

(b) The application for a license to maintain a trailer camp or trailer lot, shall be filed in duplicate, stating the name of the owner of the land on which the trailer camp or trailer lot is to be conducted, and if owned other than by the applicant, it shall be accompanied by a verified statement by the owner that the applicant is authorized to construct and maintain a trailer camp or trailer lot thereon, and to make the application. The application shall give a full and complete legal description of the land to be used. The application shall be accompanied by two copies of the camp plan, showing the following either existing or as proposed:

- (1) The extent and area used for camp purposes;
- (2) Roadways and driveways;
- (3) Location of units;
- (4) Location of sanitary conveniences, including toilets, washrooms, laundries, and utility rooms to be used by occupants of units;
- (5) Method, plan, and location of sewage disposal apparatus;
- (6) Method, plan of garbage disposal and description of garbage disposal equipment;
- (7) Plan for water supply;
- (8) Plan for electric lighting.

(c) Upon the filing of such an application, the city clerk shall notify the chief of police, who shall make an inspection.

(Code 1983, 5-403; Ord. 5-403; Code 2006)

5-504. SAME; LOCATION OF TRAILER CAMP. (a) No trailer camp or trailer lot shall be located within the limits of the city, unless city water and sewer connections and fire protection facilities are available; provided that if sewer connections are not

City of
VALLEY FALLS

Incorporated May 17, 1869

ORDINANCE NO. 5-503.1

THE GOVERNING BODY OF THE CITY OF VALLEY FALLS, KANSAS DOES HEREBY RESOLVE:

WHEREAS: Article 5. Trailer Camps, Section 5-503, states "a fee shall be paid amounting to \$50.00 for each twelve month period (year) or fraction thereof, for each unit in the trailer camp or lot."

WHEREAS: The City Council of Valley Falls resolves to amend the portion of above stated Section 5-503 to read as follows: "a fee shall be paid amounting to \$7.00 for each twelve month period (year) or fraction thereof, for each unit in the trailer camp or lot."

PASSED AND APPROVED BY THE GOVERNING BODY THIS 4th DAY OF AUGUST, 2010.



Charles Stutesman
Mayor

ATTEST:



Millie C. Bickford
City Clerk

available, the governing body in its discretion may allow suitable and adequate septic tanks to be established.

(b) No trailer camp or trailer lot shall be located within 100 feet of any dwelling house, unless the owner of such dwelling house shall give him or her permission in writing for the establishment of such trailer camp or trailer lot.
(Code 1983, 5-404)

5-505.

SAME; REVOCATION OF LICENSE, APPEALS. (a) Any license issued to the terms of this article, may be revoked by the governing body, if after due investigation it is determined that the holder thereof has violated any of the provisions of this article, or that any trailer or trailer camp is being maintained in an unsanitary or unsafe manner or constitutes a public nuisance. No license shall be revoked until, except by action of the governing body, after a public hearing has been held and after notice of such hearing has been delivered, to the licensee at least 10 days before the hearing.

(b) Appeals from the order of any person charged with the enforcement of this article shall be made by the person aggrieved in writing to the governing body within 10 days after issued of the order. The governing body shall thereupon hold a public hearing at its next regular meeting, at the conclusion of which it shall approve or disapprove the order.
(Code 1983, 5-405)