



City of Valley Falls

Established 1854

City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>). Please email questions to cityadmin@valleyfalls.org before the meeting.

October 15, 2025, 6:30 PM
Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL - City Council and Staff

PUBLIC COMMENTS & GUESTS:

Public Comment Policy

CONSENT AGENDA:

1. Minutes - Regular Meeting of October 1, 2025
2. Administrator Report
3. Public Works Report
4. Police Department Report
5. Attorney General Opinion
6. Invoices & Financials

BUSINESS ITEMS:

1. City Appreciation Update Oct 31. Partner with Calvary Baptist Church & Knights of Columbus #6671.
2. Facebook Live Policy - Discussion, Approval
3. Pump Repair Change Order \$14,390 Approved 10.1.2025 Change Order New Quote \$21,097.52
4. Eminent Domain - City Lake - Table until the November 5th meeting.

REPORTS:

Mayor

Fire District

City Council Comments/ Feedback/ Ideas

ANNOUNCEMENTS/ COMMUNICATIONS:

- City Wide Fall Cleanup - October 17, 18 & 19
- Trunk or Treat October 31st
- Free Chili Feed October 31st - Calvary Baptist Church, Knights of Columbus #6671, City of Valley Falls.

EXECUTIVE SESSION

ADJOURNMENT



City of
VALLEY FALLS

Incorporated May 17, 1869

PUBLIC COMMENT POLICY

This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.



City of Valley Falls

Established 1854

CITY OF VALLEY FALLS

October 1st 2025

Meeting Minutes

The meeting was called to order at 6:30 p.m. by Mayor Jeanette Shipley

Council members present: Dennis Tichenor, Kevin Loy, Jason Heinen, Bret Frakes, Brett Dallman

Staff members present: Destiny Schrick (city clerk), Wes Lanter (City admin), Cody Spire (Interim Police Chief)

Guest present: Diane Heinen, Scott Heinen, Layne and Jack VFHS, Garrett- GAS

Consent Agenda

Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

Business Items

Public Meeting

Public Comment Diane Heinen- Interest Rate, Loan Amount, Annual Payment

Public Hearing

No public comment

Resolution 2025-10 Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

GAS Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

Renewals for Brickstreet Bourbon, The Elevator, and Valley Liquor Bret Frakes made the motion, seconded by Jason Heinen 5-0 pass

Pump Bret Frakes made the motion for Option 1 repair, seconded by Brett Dallman 5-0 pass

Adjournment

Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass. Meeting ended at 7:15pm

APPROVED: _____
Jeanette Shipley, Mayor

Attest: _____
Destiny Schrick, City Clerk



City of VALLEY FALLS

Incorporated May 17, 1854

City Administrator Report October 15, 2025

Daily Operations:

- Assist Citizens with service payments & questions.
- Citizen Notification System—No Update.
- Working on grant documentation for grants currently in progress.
 - a. We have been notified that we are approved for the state match for the SS4A Grant; we are waiting on notification from USDOT.
 - b. CDBG – Approved. We are working with GAS & PEC to complete grant requirements.
- Working on year-end procedures and the close-out process for 2024 financials.
 - a. gWorks programming team is working to resolve the 2024 financial issue.
- Light Pole Banners—Some of the Business Banners are missing. The Chamber and City will work together to replace and install banners on the light poles on Broadway.
- We have received the Sewer & Water Main plans from PEC. We will be completing the process to obtain pricing.
- Sewer main issue in the alley between Maple and Sycamore - No Update.
- I am working with GAS, PEC KRWA & KWO to update the Valley Falls Water Conservation Plan. The plan has not been updated since 2013. We must update this plan as part of the Phase II sewer project. I will submit a revised plan to the council for approval & adoption after this process has been completed.
- We met with the Kansas Army National Guard for a walk-through of the project and its location. We are now working with multiple agencies to coordinate this project, and the expected timeline is the fall of 2026.
- I am working with KDWP & Corps to include the weir in our water intake property lease with the Corps of Engineers. I have submitted the required documentation for the process.
- I met with the Mayor and PEC on new grant opportunities for which the city will apply. We will try to replace all our streets and regulatory signs to bring them into MUTCD compliance.
- I attended the League of Municipalities Conference from October 9th to 11th. This is a very beneficial conference that offers training, answers questions, and provides networking of city officials across the state.

CITY OFFICE

417 Broadway • Valley Falls, Kansas 66088-1200
Phone 785-945-6612 • Fax 785-945-3341



City of
VALLEY FALLS

Incorporated May 17, 1869

Public Works Report
October 15, 2025

Water

- Repaired a water leak at the corner of Broadway and Maple.
- Winterized the city's pool for the upcoming season.
- Sargent Drilling removed the High Service pump from the water plant for maintenance and repair.

Sewer

- No sewer activities to report at this time.

Streets

- Continued regular street sweeping operations throughout the community, weather permitting.
- Cleaned and cleared storm drains in multiple areas across town.

Other Activities

- Collected and disposed of brush and debris from various locations throughout the city.
- Repaired caulking on the pool deck to ensure proper sealing and safety.
- Installed the new carport for the salt bunker at the city shop.
- Removed and stored pool sunshades for the winter season.



City of
VALLEY FALLS

Incorporated May 17, 1869

Police Department Report
October 15, 2025

September 29, 2025

- School Zone Enforcement
- Traffic Stop (x2)

September 30, 2025

- School Zone Enforcement
- Vehicle Maintenance

October 1, 2025

- School Zone Enforcement
- Traffic Complaint
- Citizen Concern Regarding Speeding

October 2, 2025

- School Zone Enforcement
- Vehicle Maintenance
- Staging Decoy Vehicle
- Animal Complaint
- Traffic Stop (x2)
- Juvenile Call

October 3, 2025

- School Zone Enforcement
- Homecoming Parade
- Football Game Coverage
- Traffic Stop

- Welfare Check

October 5, 2025

- Vehicle Maintenance
- Ambulance Assist

October 6, 2025

- School Zone Enforcement
- Traffic Stop
- Dog at Large
- Fire Call

October 7, 2025

- School Zone Enforcement
- Welfare Check
- Traffic Stop
- Traffic Problem

October 8, 2025

- School Zone Enforcement
- VIN Inspection (x2)

October 9, 2025

- School Zone Enforcement
- Felony Arrest

Summary of Activity

- **School Zone Enforcement:** 10
- **Traffic Stops:** 7
- **Welfare Checks:** 2
- **VIN Inspections:** 2
- **Animal/Dog Calls:** 2
- **Vehicle Maintenance:** 3
- **Special Events:** Homecoming Parade, Football Game
- **Assist Calls:** Ambulance Assist, Fire Call
- **Criminal Arrests:** 1 (Felony)
- **Other:** Juvenile Call, Decoy Vehicle Deployment, Traffic Complaint



STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL

KRIS W. KOBACH
ATTORNEY GENERAL

MEMORIAL HALL
120 SW 10TH AVE., 2ND FLOOR
TOPEKA, KS 66612-1597
(785) 296-2215 • FAX (785) 296-6296
WWW.AG.KS.GOV

October 2, 2025

ATTORNEY GENERAL OPINION NO. 2025-23

Andrew E. Werring
City Attorney
City of Valley Falls
417 Broadway St.
Valley Falls, Kansas 66088

Re: Crimes and Punishments—Crimes Affecting Public Trust—Official
Misconduct

Synopsis: K.S.A. 21-6002(b)(2) provides that “[u]pon conviction of official misconduct a public officer or employee shall forfeit such officer or employee’s office or employment.” Because the forfeiture is tied to the offense, and the offense is tied to the abuse of a specific position, the forfeiture is limited to the position held when the offense was committed. Cited herein: K.S.A. 21-6001; 21-6002.

* * *

Dear Mr. Werring:

As City Attorney for Valley Falls, you ask about the reach of K.S.A. 21-6002(b)(2), which provides that “[u]pon conviction of official misconduct a public officer or employee shall forfeit such officer or employee’s office or employment.” Specifically, you are concerned with whether the forfeiture is limited to the position that was abused to commit official misconduct when that position is retained through the time of conviction, or whether the forfeiture extends to *any* public office or employment held at the time of conviction, even if it is a new position. You raise this issue because the City Administrator of Valley Falls committed official

misconduct while employed in a prior position by Atchison County, but he was not convicted of the offense until after he began his current position.¹ As explained below, K.S.A. 21-6002(b)(2) applies only to the office or employment held when the official misconduct was committed, so it does not apply to the City Administrator's current position.

Your question turns on statutory interpretation. In this exercise, we look to the “plain and unambiguous” meaning of the relevant statutes.² We can neither “speculate” nor “read into the statute[s] language not readily found there.”³ Statutory interpretation must “reconcile the different [statutory] provisions so as to make them consistent, harmonious, and sensible.”⁴

K.S.A. 21-6002(a) defines “official misconduct” as certain enumerated “acts committed by a public officer or employee in the officer or employee’s public capacity or under color of the officer or employee’s office or employment.”⁵ The offense is tied to the position held when the conduct is committed. Accordingly, the forfeiture required by subsection (b) is tied to the offense in subsection (a)—the official misconduct committed by the officer or employee in his position. Reading subsections (a) and (b) together, the forfeiture only applies to the position held at the time of the official misconduct. Therefore, if the officer or employee still holds the position when he is convicted, then the position is forfeited. The plain language of the statute, however, does not extend forfeiture to new positions.

A contrary interpretation would effectively amend the statute to divest an individual of any public office or employment held at the time of conviction even if he had done nothing improper in his new position. The statute does not contain sweeping, prospective punishment even though the Kansas Legislature has crafted and enacted such a punishment in other contexts. For example, K.S.A. 21-6001, which is in the same article as K.S.A. 21-6002, defines the offense of bribery. K.S.A. 21-6001(b) provides: “Upon conviction of bribery, a public official *shall forfeit* the person’s office or employment. Notwithstanding an expungement of the conviction pursuant to K.S.A. 21-6614, and amendments thereto, any person convicted of bribery under the provisions of this section *shall be forever disqualified from holding public office or public employment in this state.*”⁶ Had the Legislature intended for K.S.A. 21-6002(b)(2) to extend to future positions, it would have

¹ See generally *State v. Lanter*, No. AT-2024-CR-000039 (Atchison Cnty., Kan., Dist. Ct.).

² *In re Est. of Strader*, 301 Kan. 50, 55, 339 P.3d 769 (2014) (internal quotation marks omitted).

³ *Id.* (internal quotation marks omitted).

⁴ *In re Marriage of Ross*, 245 Kan. 591, 584, 783 P.2d 331 (1989).

⁵ The City Administrator was convicted under K.S.A. 21-6002(a)(1) for using a vehicle “exclusively” for his or another person’s “private benefit or gain.”

⁶ (Emphases added.)

included language similar to K.S.A. 21-6001(b). But it did not, and it would be inappropriate to add statutory language to achieve such a reach.⁷

Combining the plain language of the statute and surveying other relevant statutory provisions, the forfeiture under K.S.A. 21-6002(b)(2) is limited to the position that was abused to commit official misconduct. The Legislature did not extend this punishment to subsequent positions.

In conclusion, because the City Administrator was convicted for official misconduct that he committed in a previous position, K.S.A. 21-6002(b)(2) does not require forfeiture of his current position.

Sincerely,

/s/ Kris W. Kobach

Kris W. Kobach
Attorney General

/s/ Adam T. Steinhilber

Adam T. Steinhilber
Assistant Solicitor General

⁷ See *In re Est. of Strader*, 301 Kan. at 55.



City of Valley Falls

Established 1854

COUNCIL MEETING DATE: October 15, 2025

INVOICES IN THE TOTAL AMOUNT OF: \$24,426.84

APPROVED:

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just and correct and that the amount therein is actually due and owing according to law.

Approved by:

City Administrator

Subscribed and sworn to before me this _____ day of October 2025

City Clerk

Claims Report

Period: 10/02/2025 To 10/15/2025

Vendor Name	References	Invoice Amount	Transaction #	Date
SPECIAL HWY & STREETS - 300				
STREET - 140				
COMMODITIES 300-140-5180				
Mill Iron V	Salt Carport	\$ 2,745.50	24427	10/02/2025
AMAZON	Amazon	\$ 327.44		10/07/2025
HEINEN MACHINE SHOP INC	HMS	\$ 130.00	24436	10/12/2025
GL Account Total - COMMODITIES		\$ 3,202.94		
Department Total - STREET		\$ 3,202.94		
Fund Total - SPECIAL HWY & STREETS		\$ 3,202.94		
WATER UTILITY - 720				
LIABILITIES - 050				
FICA PAYABLE 720-050-2020				
EFTPS	Payroll Run	\$ 550.44		10/06/2025
GL Account Total - FICA PAYABLE		\$ 550.44		
FEDERAL W/H PAYABLE 720-050-2010				
EFTPS	Payroll Run	\$ 186.62		10/06/2025
GL Account Total - FEDERAL W/H PAYABLE		\$ 186.62		
STATE W/H PAYABLE 720-050-2030				
KSDOR PAYROLL	Payroll Run	\$ 97.61		10/06/2025
GL Account Total - STATE W/H PAYABLE		\$ 97.61		
KPERS PAYABLE 720-050-2040				
KPERS457	Payroll Run	\$ 20.00		10/06/2025
KPERS	Payroll Run	\$ 593.80		10/06/2025
GL Account Total - KPERS PAYABLE		\$ 613.80		
INSURANCE PAYABLE 720-050-2050				
AFLAC CAFETERIA	Payroll Run	\$ 55.34		10/06/2025
GL Account Total - INSURANCE PAYABLE		\$ 55.34		

Department Total - LIABILITIES		\$ 1,503.81			
WATER - 720					
CONTRACTUAL 720-720-5190					
KDHE LABORATORIES	Water Samples	\$ 677.00	24432	10/12/2025	
HAWKINS	1 chlorine cylinder	\$ 10.00	24437	10/12/2025	
BRETT DALLMAN	Tractor Rental	\$ 375.00	24439	10/12/2025	
KANSAS ONE CALL SYSTEM	Dig Safe	\$ 8.91	24433	10/12/2025	
GL Account Total - CONTRACTUAL		\$ 1,070.91			
FACILITIES MAINTENANCE 720-720-5150					
AMAZON	Amazon	\$ 523.24		10/07/2025	
ACE PIPE CLEANING	Wet well clean out	\$ 3,010.54	24441	10/12/2025	
GL Account Total - FACILITIES MAINTENANCE		\$ 3,533.78			
EQUIPMENT/UNIFORMS 720-720-5130					
AMAZON	Amazon	\$ 57.32		10/07/2025	
GL Account Total - EQUIPMENT/UNIFORMS		\$ 57.32			
UTILITIES AND PHONE 720-720-5140					
AT&T	AT&T	\$ 22.64		10/09/2025	
GL Account Total - UTILITIES AND PHONE		\$ 22.64			
COMMODITIES 720-720-5180					
K4 AG & SERVICE LLC	T post	\$ 33.75	24434	10/12/2025	
GL Account Total - COMMODITIES		\$ 33.75			
Department Total - WATER		\$ 4,718.40			
Fund Total - WATER UTILITY		\$ 6,222.21			
SEWER UTILITY - 730					
LIABILITIES - 050					
FICA PAYABLE 730-050-2020					
EFTPS	Payroll Run	\$ 550.38		10/06/2025	
GL Account Total - FICA PAYABLE		\$ 550.38			
FEDERAL W/H PAYABLE 730-050-2010					
EFTPS	Payroll Run	\$ 186.61		10/06/2025	
GL Account Total - FEDERAL W/H PAYABLE		\$ 186.61			

STATE W/H PAYABLE 730-050-2030				
KSDOR PAYROLL	Payroll Run	\$ 97.60		10/06/2025
GL Account Total - STATE W/H PAYABLE		\$ 97.60		
KPERS PAYABLE 730-050-2040				
KPERS457	Payroll Run	\$ 20.00		10/06/2025
KPERS	Payroll Run	\$ 593.80		10/06/2025
GL Account Total - KPERS PAYABLE		\$ 613.80		
INSURANCE PAYABLE 730-050-2050				
AFLAC CAFETERIA	Payroll Run	\$ 55.34		10/06/2025
GL Account Total - INSURANCE PAYABLE		\$ 55.34		
Department Total - LIABILITIES		\$ 1,503.73		
SEWER - 730				
EQUIPMENT/UNIFORMS 730-730-5130				
AMAZON	Amazon	\$ 57.32		10/07/2025
GL Account Total - EQUIPMENT/UNIFORMS		\$ 57.32		
UTILITIES AND PHONE 730-730-5140				
AT&T	AT&T	\$ 22.64		10/09/2025
GL Account Total - UTILITIES AND PHONE		\$ 22.64		
CONTRACTUAL 730-730-5190				
BRETT DALLMAN	Tractor Rental	\$ 375.00	24439	10/12/2025
KANSAS ONE CALL SYSTEM	Dig Safe	\$ 8.91	24433	10/12/2025
GL Account Total - CONTRACTUAL		\$ 383.91		
Department Total - SEWER		\$ 463.87		
Fund Total - SEWER UTILITY		\$ 1,967.60		
GENERAL FUND - 100				
STREET - 140				
COMMODITIES 100-140-5180				
AMAZON	Amazon	\$ 47.90		10/07/2025
GL Account Total - COMMODITIES		\$ 47.90		
EQUIPMENT/UNIFORMS 100-140-5130				
AMAZON	Amazon	\$ 57.32		10/07/2025

GL Account Total - EQUIPMENT/UNIFORMS		\$ 57.32		
CONTRACTUAL 100-140-5190				
PEC	SS4A grant	\$ 1,963.75	24430	10/12/2025
GL Account Total - CONTRACTUAL		\$ 1,963.75		
Department Total - STREET		\$ 2,068.97		
LIABILITIES - 050				
FEDERAL W/H PAYABLE 100-050-2010				
EFTPS	Payroll Run	\$ 291.47		10/06/2025
EFTPS	Payroll Run	\$ 110.82		10/06/2025
GL Account Total - FEDERAL W/H PAYABLE		\$ 402.29		
FICA PAYABLE 100-050-2020				
EFTPS	Payroll Run	\$ 976.64		10/06/2025
EFTPS	Payroll Run	\$ 104.04		10/06/2025
GL Account Total - FICA PAYABLE		\$ 1,080.68		
STATE W/H PAYABLE 100-050-2030				
KSDOR PAYROLL	Payroll Run	\$ 154.39		10/06/2025
GL Account Total - STATE W/H PAYABLE		\$ 154.39		
KPERS PAYABLE 100-050-2040				
KPERS457	Payroll Run	\$ 10.00		10/06/2025
KPERS	Payroll Run	\$ 799.40		10/06/2025
GL Account Total - KPERS PAYABLE		\$ 809.40		
INSURANCE PAYABLE 100-050-2050				
AFLAC CAFETERIA	Payroll Run	\$ 47.24		10/06/2025
GL Account Total - INSURANCE PAYABLE		\$ 47.24		
Department Total - LIABILITIES		\$ 2,494.00		
ADMINISTRATION - 110				
COMMODITIES 100-110-5180				
AMAZON	Amazon	\$ 38.62		10/07/2025
GL Account Total - COMMODITIES		\$ 38.62		
CONTRACTUAL 100-110-5190				
WERRING LAW LLC	city attorney	\$ 1,000.00	24429	10/12/2025

GL Account Total - CONTRACTUAL		\$ 1,000.00		
Department Total - ADMINISTRATION		\$ 1,038.62		
POLICE - 120				
ANIMAL CONTROL 100-120-5340				
AMAZON	Amazon	\$ 55.10		10/07/2025
GL Account Total - ANIMAL CONTROL		\$ 55.10		
UTILITIES AND PHONE 100-120-5140				
AT&T	AT&T	\$ 212.65		10/09/2025
AT&T	Office@hand	\$ 36.10	24440	10/12/2025
GL Account Total - UTILITIES AND PHONE		\$ 248.75		
Department Total - POLICE		\$ 303.85		
PARKS - 150				
FACILITIES MAINTENANCE 100-150-5150				
HEINEN PHE	RVpark	\$ 262.50	24435	10/12/2025
GL Account Total - FACILITIES MAINTENANCE		\$ 262.50		
Department Total - PARKS		\$ 262.50		
COURT - 130				
CONTRACTUAL 100-130-5190				
WERRING LAW LLC	city attorney	\$ 500.00	24429	10/12/2025
GL Account Total - CONTRACTUAL		\$ 500.00		
Department Total - COURT		\$ 500.00		
Fund Total - GENERAL FUND		\$ 6,667.94		
SEWER RESERVE - 731				
SEWER - 730				
CAPITAL OUTLAY/CARRY OVER 731-730-5950				
Nortonville Parts and Service	Tractor Maintenance	\$ 5,401.65	24431	10/12/2025
GL Account Total - CAPITAL OUTLAY/CARRY OVER		\$ 5,401.65		
Department Total - SEWER		\$ 5,401.65		
Fund Total - SEWER RESERVE		\$ 5,401.65		
WATER RESERVE - 721				
WATER - 720				

CONTRACTUAL 721-720-5190				
WERRING LAW LLC	City Lake	\$ 964.50	24429	10/12/2025
GL Account Total - CONTRACTUAL		\$ 964.50		
Department Total - WATER		\$ 964.50		
Fund Total - WATER RESERVE		\$ 964.50		
Report Total		\$ 24,426.84		

Treasurer Report

Calendar : 10-2025, Fiscal : 10-2025

Fund #	Fund Name	Beginning Balance	Received	Disbursed	Change in Liabilities	Ending Balance
100	GENERAL FUND	\$ 101,520.23	\$ 4,102.40	\$ 12,401.01	\$ 469.56	\$ 93,691.18
120	Police Donations	\$ 380.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 380.00
125	DIVERSION FUND	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,350.00
126	Court Bond	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00
150	Parks & Recreation	\$ 11,769.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,769.10
160	POOL RESERVE	\$ 1,389.79	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,389.79
200	CAPITAL IMPROVEMENT	\$ 31,608.18	\$ 0.00	\$ 0.00	\$ 0.00	\$ 31,608.18
300	SPECIAL HWY & STREETS	\$ 71,689.50	\$ 0.00	\$ 3,202.94	\$ 0.00	\$ 68,486.56
400	EQUIPMENT RESERVE	\$ 94,052.71	\$ 0.00	\$ 0.00	\$ 0.00	\$ 94,052.71
500	BOND & INTEREST	\$ 393,658.27	\$ 0.00	\$ 0.00	\$ 0.00	\$ 393,658.27
600	RHID	\$ 186,551.96	\$ 0.00	\$ 0.00	\$ 0.00	\$ 186,551.96
700	Grant Projects	\$ -8,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -8,500.00
720	WATER UTILITY	\$ 152,222.36	\$ 4,116.90	\$ 9,234.09	\$ 109.99	\$ 147,215.16
721	WATER RESERVE	\$ 59,721.19	\$ 0.00	\$ 3,464.50	\$ 0.00	\$ 56,256.69
730	SEWER UTILITY	\$ 183,920.25	\$ 2,235.92	\$ 4,850.31	\$ 109.98	\$ 181,415.84
731	SEWER RESERVE	\$ 139,733.20	\$ 0.00	\$ 5,401.65	\$ 0.00	\$ 134,331.55
740	SOLID WASTE (TRASH)	\$ 142,014.02	\$ 1,294.37	\$ 0.00	\$ 0.00	\$ 143,308.39
790	INSURANCE RESERVE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total		\$ 1,563,580.76	\$ 11,749.59	\$ 38,554.50	\$ 689.53	\$ 1,537,465.38

Report Title	Budget Report - Revenue & Expense
Calendar : 10-2025	Fiscal : 10-2025

GL Account #	GL Account Name	Budget	Month To Date Balance	Year To Date Balance	Encumbered	% Expended/Received	Unexpended/Uncollected
General Revenue							
100-100-4000	AD VALOREM PROPERTY TAX	\$246,119.00	\$0.00	\$237,663.58	\$0.00	96.60%	\$8,455.42
100-100-4010	MOTOR VEHICLE TAX	\$20,990.00	\$0.00	\$21,503.65	\$0.00	102.40%	(\$513.65)
100-100-4020	RECREATION TAX	\$372.00	\$0.00	\$422.92	\$0.00	113.70%	(\$50.92)
100-100-4030	16/20 TRUCKS	\$53.00	\$0.00	\$1,773.94	\$0.00	3347.10%	(\$1,720.94)
100-100-4040	DELINQUENT PERSONAL TAX	\$4,500.00	\$0.00	\$8,172.71	\$0.00	181.60%	(\$3,672.71)
100-100-4050	SALES TAX	\$275,000.00	\$0.00	\$122,390.02	\$0.00	44.50%	\$152,609.98
100-100-4060	LIQUOR TAX	\$12,000.00	\$0.00	\$10,012.41	\$0.00	83.40%	\$1,987.59
100-100-4068	IN LIEU OF TAXES	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$6,000.00
100-100-4090	SPECIAL ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-100-4100	GRANTS & DONATIONS	\$5,000.00	\$0.00	\$81.00	\$0.00	1.60%	\$4,919.00
100-100-4110	SERVICE FEES	\$2,000.00	\$20.00	\$765.00	\$0.00	38.30%	\$1,235.00
100-100-4120	PERMITS/LICENSES	\$2,000.00	\$0.00	\$1,943.00	\$0.00	97.20%	\$57.00
100-100-4130	FRANCHISE FEES	\$60,000.00	\$3,830.40	\$34,276.65	\$0.00	57.10%	\$25,723.35
100-100-4370	RESTITUTION	\$200.00	\$0.00	\$0.00	\$0.00	0.00%	\$200.00
100-100-4380	COURT FINES & FEES	\$6,000.00	\$0.00	\$3,036.00	\$0.00	50.60%	\$2,964.00
100-100-4390	RV PARK RENT	\$5,000.00	\$252.00	\$1,791.00	\$0.00	35.80%	\$3,209.00
100-100-4400	SWIMMING POOL RECEIPTS	\$13,000.00	\$0.00	\$13,013.00	\$0.00	100.10%	(\$13.00)
100-100-4410	SWIM POOL - SNACK CONCESS	\$11,000.00	\$0.00	\$13,654.89	\$0.00	124.10%	(\$2,654.89)
100-100-4420	SWIM POOL - POOL PARTIES	\$5,000.00	\$0.00	\$2,825.00	\$0.00	56.50%	\$2,175.00
100-100-4430	SWIMMING POOL - LESSONS	\$7,000.00	\$0.00	\$7,561.00	\$0.00	108.00%	(\$561.00)
100-100-4440	LIFEGUARD/CPR/FIRST AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-100-4450	SEASON TICKETS	\$10,000.00	\$0.00	\$8,846.00	\$0.00	88.50%	\$1,154.00
100-100-4500	LANDBANK/PLANNING COMMISS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-100-4910	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-100-4920	INTEREST INCOME	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,500.00
100-100-4930	AR/REIMBURSED INCOME	\$6,000.00	\$0.00	\$7,800.01	\$0.00	130.00%	(\$1,800.01)
100-100-4940	MISCELLANEOUS INCOME	\$7,000.00	\$0.00	\$12,135.62	\$0.00	173.40%	(\$5,135.62)
100-100-4950	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	Total	\$711,734.00	\$4,102.40	\$509,667.40	\$0.00		\$202,066.60
Administration							
100-110-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-110-5010	WAGES - FULL TIME	\$54,860.00	\$1,645.51	\$32,773.72	\$0.00	59.70%	\$22,086.28
100-110-5020	WAGES - PART TIME/ELECTED	\$3,000.00	\$680.00	\$2,680.00	\$0.00	89.30%	\$320.00
100-110-5030	CONTRACT LABOR	\$14,340.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,340.00
100-110-5040	OVERTIME	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,500.00
100-110-5050	BENEFITS	\$33,000.00	\$346.79	\$10,282.53	\$0.00	31.20%	\$22,717.47
100-110-5100	INSURANCE - GL,WC,PROP	\$20,000.00	\$0.00	\$22,527.00	\$0.00	112.60%	(\$2,527.00)
100-110-5110	TRAINING/CONFERENCES	\$4,500.00	\$0.00	\$935.00	\$0.00	20.80%	\$3,565.00
100-110-5120	DUES/MEMBERSHIPS	\$4,000.00	\$0.00	\$1,333.87	\$0.00	33.30%	\$2,666.13
100-110-5130	EQUIPMENT/UNIFORMS	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00
100-110-5140	UTILITIES AND PHONE	\$3,400.00	\$0.00	\$1,725.77	\$0.00	50.80%	\$1,674.23
100-110-5150	FACILITIES MAINTENANCE	\$5,000.00	\$0.00	\$1,861.75	\$0.00	37.20%	\$3,138.25
100-110-5160	VEHICLE MAINTENANCE/FUEL	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00
100-110-5170	POSTAGE/STATIONARY	\$1,500.00	\$0.00	\$20.84	\$0.00	1.40%	\$1,479.16
100-110-5180	COMMODITIES	\$5,000.00	\$38.62	\$2,915.06	\$0.00	58.30%	\$2,084.94
100-110-5190	CONTRACTUAL	\$7,500.00	\$1,000.00	\$16,201.48	\$0.00	216.00%	(\$8,701.48)
100-110-5200	GRANTS & DONATIONS	\$4,000.00	\$0.00	\$1,150.00	\$0.00	28.80%	\$2,850.00

100-110-5360	LANDBANK/PLANNING COMM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-110-5911	TRANSFER TO EQUIP RESERVE	\$20,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00
100-110-5912	TRANSFER CAPITAL IMPROVEMENT	\$25,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00
100-110-5930	IN LIEU OF TAXES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-110-5940	REIMBURSEMENT/MISC	\$100.00	\$0.00	(\$6,217.00)	\$0.00	-6217.00%	\$6,317.00
100-110-5950	CAPITAL OUTLAY/CARRY OVER	\$150,000.00	\$0.00	\$7,467.00	\$0.00	5.00%	\$142,533.00
	Total	\$358,700.00	\$3,710.92	\$95,657.02	\$0.00		\$263,042.98

Police Department

100-120-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-120-4200	OPIOIDS SETTLEMENT	\$0.00	\$0.00	\$600.67	\$0.00	0.00%	(\$600.67)
100-120-5010	WAGES - FULL TIME	\$145,900.00	\$2,181.25	\$95,132.57	\$0.00	65.20%	\$50,767.43
100-120-5020	WAGES - PART TIME/ELECTED	\$10,000.00	\$531.25	\$10,529.29	\$0.00	105.30%	(\$529.29)
100-120-5030	CONTRACT LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-120-5040	OVERTIME	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00
100-120-5050	BENEFITS	\$42,000.00	\$410.62	\$23,545.01	\$0.00	56.10%	\$18,454.99
100-120-5100	INSURANCE - GL,WC,PROP	\$8,000.00	\$0.00	\$7,500.00	\$0.00	93.80%	\$500.00
100-120-5110	TRAINING/CONFERENCES	\$6,000.00	\$0.00	\$2,973.16	\$0.00	49.60%	\$3,026.84
100-120-5120	DUES/MEMBERSHIPS	\$1,000.00	\$0.00	\$177.00	\$0.00	17.70%	\$823.00
100-120-5130	EQUIPMENT/UNIFORMS	\$2,100.00	\$0.00	\$1,307.04	\$0.00	62.20%	\$792.96
100-120-5140	UTILITIES AND PHONE	\$3,500.00	\$248.75	\$2,377.61	\$0.00	67.90%	\$1,122.39
100-120-5150	FACILITIES MAINTENANCE	\$0.00	\$0.00	\$1,348.09	\$0.00	0.00%	(\$1,348.09)
100-120-5160	VEHICLE MAINTENANCE/FUEL	\$20,000.00	\$0.00	\$9,737.45	\$0.00	48.70%	\$10,262.55
100-120-5170	POSTAGE/STATIONARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-120-5180	COMMODITIES	\$3,000.00	\$0.00	\$3,575.71	\$0.00	119.20%	(\$575.71)
100-120-5190	CONTRACTUAL	\$8,200.00	\$0.00	\$6,975.57	\$0.00	85.10%	\$1,224.43
100-120-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-120-5210	OPIOID EXPENSE	\$0.00	\$0.00	\$1,321.68	\$0.00	0.00%	(\$1,321.68)
100-120-5340	ANIMAL CONTROL	\$1,000.00	\$55.10	\$516.54	\$0.00	51.70%	\$483.46
100-120-5350	JAIL FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-120-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$20.00	\$0.00	0.00%	(\$20.00)
100-120-5950	CAPITAL OUTLAY/CARRY OVER	\$1,500.00	\$0.00	\$1,137.41	\$0.00	75.80%	\$362.59
	Total	\$254,700.00	\$3,426.97	\$168,774.80	\$0.00		\$85,925.20

Court

100-130-5010	WAGES - FULL TIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5020	WAGES - PART TIME/ELECTED	\$0.00	\$0.00	\$3,240.00	\$0.00	0.00%	(\$3,240.00)
100-130-5030	CONTRACT LABOR	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00
100-130-5040	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5050	BENEFITS	\$0.00	\$0.00	\$247.86	\$0.00	0.00%	(\$247.86)
100-130-5100	INSURANCE - GL,WC,PROP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5110	TRAINING/CONFERENCES	\$1,000.00	\$0.00	\$65.00	\$0.00	6.50%	\$935.00
100-130-5120	DUES/MEMBERSHIPS	\$100.00	\$0.00	\$0.00	\$0.00	0.00%	\$100.00
100-130-5130	EQUIPMENT/UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5140	UTILITIES AND PHONE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5150	FACILITIES MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5160	VEHICLE MAINTENANCE/FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5170	POSTAGE/STATIONARY	\$300.00	\$0.00	\$0.00	\$0.00	0.00%	\$300.00
100-130-5180	COMMODITIES	\$100.00	\$0.00	\$0.00	\$0.00	0.00%	\$100.00
100-130-5190	CONTRACTUAL	\$1,200.00	\$500.00	\$4,500.00	\$0.00	375.00%	(\$3,300.00)
100-130-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-130-5950	CAPITAL OUTLAY/CARRY OVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00

		Total	\$12,700.00	\$500.00	\$8,052.86	\$0.00		\$4,647.14
Street								
100-140-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$695.63	\$0.00	0.00%		(\$695.63)
100-140-5010	WAGES - FULL TIME	\$32,500.00	\$1,226.58	\$26,298.74	\$0.00	80.90%		\$6,201.26
100-140-5020	WAGES - PART TIME/ELECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5030	CONTRACT LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5040	OVERTIME	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%		\$1,000.00
100-140-5050	BENEFITS	\$15,000.00	\$216.04	\$6,946.12	\$0.00	46.30%		\$8,053.88
100-140-5100	INSURANCE - GL,WC,PROP	\$4,000.00	\$0.00	\$3,500.00	\$0.00	87.50%		\$500.00
100-140-5110	TRAINING/CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5120	DUES/MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5130	EQUIPMENT/UNIFORMS	\$1,000.00	\$57.32	\$248.49	\$0.00	24.80%		\$751.51
100-140-5140	UTILITIES AND PHONE	\$22,000.00	\$0.00	\$12,352.34	\$0.00	56.10%		\$9,647.66
100-140-5150	FACILITIES MAINTENANCE	\$0.00	\$0.00	\$86.76	\$0.00	0.00%		(\$86.76)
100-140-5160	VEHICLE MAINTENANCE/FUEL	\$10,000.00	\$0.00	\$10,726.62	\$0.00	107.30%		(\$726.62)
100-140-5170	POSTAGE/STATIONARY	\$100.00	\$0.00	\$0.00	\$0.00	0.00%		\$100.00
100-140-5180	COMMODITIES	\$6,000.00	\$47.90	\$6,903.96	\$0.00	115.10%		(\$903.96)
100-140-5190	CONTRACTUAL	\$2,000.00	\$1,963.75	\$4,493.74	\$0.00	224.70%		(\$2,493.74)
100-140-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-140-5950	CAPITAL OUTLAY/CARRY OVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
		Total	\$93,600.00	\$3,511.59	\$72,252.40	\$0.00		\$21,347.60
Parks								
100-150-5010	WAGES - FULL TIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5020	WAGES - PART TIME/ELECTED	\$9,100.00	\$918.75	\$11,889.38	\$0.00	130.70%		(\$2,789.38)
100-150-5040	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5050	BENEFITS	\$1,000.00	\$70.28	\$909.56	\$0.00	91.00%		\$90.44
100-150-5100	INSURANCE - GL,WC,PROP	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%		\$0.00
100-150-5110	TRAINING/CONFERENCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5120	DUES/MEMBERSHIPS	\$100.00	\$0.00	\$0.00	\$0.00	0.00%		\$100.00
100-150-5130	EQUIPMENT/UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5140	UTILITIES AND PHONE	\$0.00	\$0.00	\$2,036.01	\$0.00	0.00%		(\$2,036.01)
100-150-5150	FACILITIES MAINTENANCE	\$1,000.00	\$262.50	\$497.60	\$0.00	49.80%		\$502.40
100-150-5160	VEHICLE MAINTENANCE/FUEL	\$0.00	\$0.00	\$1,336.70	\$0.00	0.00%		(\$1,336.70)
100-150-5170	POSTAGE/STATIONARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5180	COMMODITIES	\$1,000.00	\$0.00	\$1,880.72	\$0.00	188.10%		(\$880.72)
100-150-5190	CONTRACTUAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5320	RV PARK RENTAL REIMBURSEM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-150-5950	CAPITAL OUTLAY/CARRY OVER	\$4,000.00	\$0.00	\$84.10	\$0.00	2.10%		\$3,915.90
		Total	\$17,200.00	\$1,251.53	\$19,634.07	\$0.00		(\$2,434.07)
Pool								
100-160-5010	WAGES - FULL TIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-160-5020	WAGES - PART TIME/ELECTED	\$54,000.00	\$0.00	\$48,132.94	\$0.00	89.10%		\$5,867.06
100-160-5040	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%		\$0.00
100-160-5050	BENEFITS	\$3,500.00	\$0.00	\$3,681.27	\$0.00	105.20%		(\$181.27)
100-160-5100	INSURANCE - GL,WC,PROP	\$2,000.00	\$0.00	\$2,000.00	\$0.00	100.00%		\$0.00
100-160-5110	TRAINING/CONFERENCES	\$1,000.00	\$0.00	\$2,100.00	\$0.00	210.00%		(\$1,100.00)
100-160-5120	DUES/MEMBERSHIPS	\$200.00	\$0.00	\$0.00	\$0.00	0.00%		\$200.00

100-160-5130	EQUIPMENT/UNIFORMS	\$1,500.00	\$0.00	\$399.99	\$0.00	26.70%	\$1,100.01
100-160-5140	UTILITIES AND PHONE	\$5,000.00	\$0.00	\$3,411.02	\$0.00	68.20%	\$1,588.98
100-160-5150	FACILITIES MAINTENANCE	\$5,000.00	\$0.00	\$2,935.94	\$0.00	58.70%	\$2,064.06
100-160-5160	VEHICLE MAINTENANCE/FUEL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-160-5170	POSTAGE/STATIONARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-160-5180	COMMODITIES	\$1,000.00	\$0.00	\$939.41	\$0.00	93.90%	\$60.59
100-160-5190	CONTRACTUAL	\$1,500.00	\$0.00	\$4,574.30	\$0.00	305.00%	(\$3,074.30)
100-160-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
100-160-5330	CONCESSIONS	\$5,000.00	\$0.00	\$396.61	\$0.00	7.90%	\$4,603.39
100-160-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$350.00	\$0.00	0.00%	(\$350.00)
100-160-5950	CAPITAL OUTLAY/CARRY OVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Total		\$79,700.00	\$0.00	\$68,921.48	\$0.00		\$10,778.52

Special Highway

300-140-4062	FUEL TAX	\$31,200.00	\$0.00	\$13,830.30	\$0.00	44.30%	\$17,369.70
300-140-4064	CONNECTING LINKS	\$65,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$65,000.00
300-140-4110	SERVICE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-4910	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-4920	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-4930	AR/REIMBURSED INCOME	\$0.00	\$0.00	\$1,132.74	\$0.00	0.00%	(\$1,132.74)
300-140-4940	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$525.58	\$0.00	0.00%	(\$525.58)
300-140-4950	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-5180	COMMODITIES	\$96,200.00	\$3,202.94	\$10,520.05	\$0.00	10.90%	\$85,679.95
300-140-5190	CONTRACTUAL	\$0.00	\$0.00	\$39,364.73	\$0.00	0.00%	(\$39,364.73)
300-140-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
300-140-5950	CAPITAL OUTLAY/CARRY OVER	\$0.00	\$0.00	\$3,526.20	\$0.00	0.00%	(\$3,526.20)
Total		\$192,400.00	\$3,202.94	\$68,899.60	\$0.00		\$123,500.40

Bond & Interest

500-500-4050	SALES TAX	\$170,000.00	\$0.00	\$86,852.82	\$0.00	51.10%	\$83,147.18
500-500-4910	TRANSFERS IN	\$37,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$37,000.00
500-500-4920	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
500-500-4930	AR/REIMBURSED INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
500-500-4940	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
500-500-4950	CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
500-500-5400	PRINCIPAL PAYMENT	\$130,000.00	\$0.00	\$128,949.36	\$0.00	99.20%	\$1,050.64
500-500-5410	INTEREST PAYMENT	\$52,200.00	\$0.00	\$51,669.42	\$0.00	99.00%	\$530.58
500-500-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
500-500-5950	CAPITAL OUTLAY/CARRY OVER	\$100,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$100,000.00
Total		\$489,200.00	\$0.00	\$267,471.60	\$0.00		\$221,728.40

Water Utility

720-720-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4110	SERVICE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4310	METER SETTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4320	METER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4330	UTILITY RECEIPTS	\$420,000.00	\$4,114.21	\$291,011.42	\$0.00	69.30%	\$128,988.58
720-720-4340	HIGH VOLUME SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4350	UTILITY PENALTIES	\$0.00	\$0.00	\$266.90	\$0.00	0.00%	(\$266.90)
720-720-4360	UTILITY SALES TAX	\$0.00	\$2.69	\$3,601.47	\$0.00	0.00%	(\$3,601.47)
720-720-4900	PAYMENT PLANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4910	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00

720-720-4920	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4930	AR/REIMBURSED INCOME	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00
720-720-4940	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-4950	CARRYOVER	\$1,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,400.00
720-720-5010	WAGES - FULL TIME	\$95,500.00	\$3,687.31	\$77,027.88	\$0.00	80.70%	\$18,472.12
720-720-5020	WAGES - PART TIME/ELECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5030	CONTRACT LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5040	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5050	BENEFITS	\$18,000.00	\$653.18	\$16,211.39	\$0.00	90.10%	\$1,788.61
720-720-5100	INSURANCE - GL,WC,PROP	\$24,000.00	\$0.00	\$21,548.00	\$0.00	89.80%	\$2,452.00
720-720-5110	TRAINING/CONFERENCES	\$2,500.00	\$0.00	\$560.00	\$0.00	22.40%	\$1,940.00
720-720-5120	DUES/MEMBERSHIPS	\$1,500.00	\$0.00	\$457.50	\$0.00	30.50%	\$1,042.50
720-720-5125	CC FEES	\$0.00	\$0.00	\$100.20	\$0.00	0.00%	(\$100.20)
720-720-5130	EQUIPMENT/UNIFORMS	\$2,000.00	\$57.32	\$1,171.09	\$0.00	58.60%	\$828.91
720-720-5140	UTILITIES AND PHONE	\$22,000.00	\$22.64	\$13,752.37	\$0.00	62.50%	\$8,247.63
720-720-5150	FACILITIES MAINTENANCE	\$45,000.00	\$3,533.78	\$26,416.65	\$0.00	58.70%	\$18,583.35
720-720-5160	VEHICLE MAINTENANCE/FUEL	\$10,000.00	\$0.00	\$9,055.67	\$0.00	90.60%	\$944.33
720-720-5170	POSTAGE/STATIONARY	\$3,000.00	\$0.00	\$1,587.61	\$0.00	52.90%	\$1,412.39
720-720-5180	COMMODITIES	\$26,000.00	\$33.75	\$12,359.76	\$0.00	47.50%	\$13,640.24
720-720-5190	CONTRACTUAL	\$15,000.00	\$1,246.11	\$35,316.40	\$0.00	235.40%	(\$20,316.40)
720-720-5200	GRANTS & DONATIONS	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00
720-720-5300	UTILITY COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5310	HIGH VOLUME SALES	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00
720-720-5360	UTILITY SALES TAX	\$5,000.00	\$0.00	\$719.68	\$0.00	14.40%	\$4,280.32
720-720-5370	UTILITIES SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5900	PAYMENT PLANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5910	TRANSFER TO GENERAL	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00
720-720-5911	TRANSFER TO EQUIP RESERVE	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00
720-720-5912	TRANSFER TO FUND RESERVE	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00
720-720-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
720-720-5950	CAPITAL OUTLAY/CARRY OVER	\$66,500.00	\$0.00	\$20,571.30	\$0.00	30.90%	\$45,928.70
Total		\$875,400.00	\$13,350.99	\$531,735.29	\$0.00		\$343,664.71

Sewer Utility

730-730-4000	FEDERAL AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4110	SERVICE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4310	METER SETTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4320	METER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4330	UTILITY RECEIPTS	\$415,000.00	\$2,235.92	\$212,229.91	\$0.00	51.10%	\$202,770.09
730-730-4340	HIGH VOLUME SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4350	UTILITY PENALTIES	\$0.00	\$0.00	\$267.51	\$0.00	0.00%	(\$267.51)
730-730-4360	UTILITY SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4900	PAYMENT PLANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4910	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4920	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4930	AR/REIMBURSED INCOME	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00
730-730-4940	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-4950	CARRYOVER	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00
730-730-5010	WAGES - FULL TIME	\$95,500.00	\$3,687.29	\$77,027.65	\$0.00	80.70%	\$18,472.35
730-730-5020	WAGES - PART TIME/ELECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5030	CONTRACT LABOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5040	OVERTIME	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,000.00

730-730-5050	BENEFITS	\$15,000.00	\$653.15	\$16,028.88	\$0.00	106.90%	(\$1,028.88)
730-730-5100	INSURANCE - GL,WC,PROP	\$15,000.00	\$0.00	\$14,549.00	\$0.00	97.00%	\$451.00
730-730-5110	TRAINING/CONFERENCES	\$2,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,500.00
730-730-5120	DUES/MEMBERSHIPS	\$1,500.00	\$0.00	\$457.50	\$0.00	30.50%	\$1,042.50
730-730-5130	EQUIPMENT/UNIFORMS	\$2,000.00	\$57.32	\$186.55	\$0.00	9.30%	\$1,813.45
730-730-5140	UTILITIES AND PHONE	\$3,000.00	\$22.64	\$4,055.19	\$0.00	135.20%	(\$1,055.19)
730-730-5150	FACILITIES MAINTENANCE	\$15,000.00	\$0.00	\$13,192.84	\$0.00	88.00%	\$1,807.16
730-730-5160	VEHICLE MAINTENANCE/FUEL	\$0.00	\$0.00	\$6,072.72	\$0.00	0.00%	(\$6,072.72)
730-730-5170	POSTAGE/STATIONARY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5180	COMMODITIES	\$5,000.00	\$0.00	\$4,772.45	\$0.00	95.40%	\$227.55
730-730-5190	CONTRACTUAL	\$5,000.00	\$429.91	\$5,996.88	\$0.00	119.90%	(\$996.88)
730-730-5200	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5201	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5300	UTILITY COSTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5310	HIGH VOLUME SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5370	UTILITIES SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5430	KDHE INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-54300	KDHE INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5435	KDHE SERVICE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5900	PAYMENT PLANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5910	TRANSFER TO GENERAL	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,000.00
730-730-5911	TRANSFER TO EQUIP RESERVE	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00
730-730-5912	TRANSFER TO FUND RESERVE	\$50,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00
730-730-5913	TRANSFER TO BOND & INT	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,000.00
730-730-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
730-730-5950	CAPITAL OUTLAY/CARRY OVER	\$139,000.00	\$0.00	\$12,900.00	\$0.00	9.30%	\$126,100.00
	Total	\$879,000.00	\$7,086.23	\$367,737.08	\$0.00		\$511,262.92

Solid Waste (Trash)

740-740-4100	GRANTS & DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4110	SERVICE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4310	METER SETTING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4320	METER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4330	UTILITY RECEIPTS	\$227,000.00	\$1,294.37	\$119,883.06	\$0.00	52.80%	\$107,116.94
740-740-4340	HIGH VOLUME SALES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4350	UTILITY PENALTIES	\$0.00	\$0.00	\$193.40	\$0.00	0.00%	(\$193.40)
740-740-4360	UTILITY SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4900	PAYMENT PLANS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4910	TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4920	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4930	AR/REIMBURSED INCOME	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,000.00
740-740-4940	MISCELLANEOUS INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-4950	CARRYOVER	\$67,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,000.00
740-740-5180	COMMODITIES	\$500.00	\$0.00	\$0.00	\$0.00	0.00%	\$500.00
740-740-5190	CONTRACTUAL	\$170,000.00	\$0.00	\$83,467.25	\$0.00	49.10%	\$86,532.75
740-740-5940	REIMBURSEMENT/MISC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
740-740-5950	CAPITAL OUTLAY/CARRY OVER	\$75,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$75,000.00
	Total	\$540,500.00	\$1,294.37	\$203,543.71	\$0.00		\$336,956.29



City of Valley Falls

Established 1854

Policy on Storage of Facebook Live Recordings

Purpose

The purpose of this policy is to ensure the City of Valley Falls complies with the Kansas Open Records Act (KORA) and maintains proper records of City Council meetings and other public meetings broadcast via Facebook Live.

Background

The City of Valley Falls began recording City Council meetings via Facebook Live in approximately 2020, during the COVID-19 pandemic, as a means to provide remote public access while in-person attendance was limited. At that time, no formal policy was established by the City Administration regarding long-term storage or retention of the recordings. Instead, the City relied solely on Facebook's platform to store the archived videos.

In 2025, Facebook changed its retention policies and summarily removed or deleted all past City recordings. As a result, the City lost access to its historical meeting recordings. To prevent future loss of records and to comply with applicable state recordkeeping requirements, the City adopts the following policy.

Policy

1. Recording of Meetings

- The City will continue to utilize Facebook Live as a means to provide public access to City Council meetings and other designated public meetings.

2. Download and Storage Requirement

- Immediately following each meeting, the City Administrator (or their designee) will download the Facebook Live video recording.
- The downloaded recording will be saved to City-owned equipment and stored on the City's designated server or other secure storage device for official recordkeeping.

3. Retention of Recordings

- Recordings of City Council meetings shall be retained for a minimum of one (1) year, or as otherwise required by law.
- Recordings of other public meetings may be retained according to the City's general records retention schedule.

4. Access and Availability

- Recordings maintained by the City are subject to the Kansas Open Records Act (KORA). Requests for access will be handled in accordance with KORA requirements and City policy.
- The City may choose to post recordings on its official website or social media platforms for public viewing, but the official copy will remain the one stored on City equipment.

5. Responsibility

- The City Administrator is responsible for ensuring compliance with this policy, including timely download, secure storage, and retention of Facebook Live recordings.

Adoption

This policy is adopted by the City of Valley Falls on this 15th day of October, 2025.

(785) 945-6612 ▪ www.valleyfalls.org ▪ 417 Broadway St., Valley Falls, KS 66088

505 Francis St.
Salina, KS 67401



Toll Free: 888-496-3902
Phone: 785-404-4459

*Providing Complete Municipal, Industrial and Agricultural
Pump and Well Service*

October 13, 2025

City of Valley Falls
417 Broadway
Valley Falls, KS 66088

RE: High Service Pump #2 Repairs

Mobilization of equipment (2 trips)	\$2,000.00
Labor to pull and inspect pumping equipment	\$2,000.00
1- 4-stage 10WALC Goulds bowl assembly (250 GPM @ 200' TDH)	\$10,846.00
1- 6" x 24" top column	\$341.80
2- 6" x 53" column pipe, threaded and coupled	\$1,397.60
2- 6" bearing retainers with 1" insert	\$476.52
1- 1" x 24.75" 14TPI stainless steel top shaft and coupling	\$145.60
2- 1" x 13.75" 14TPSI stainless steel lineshaft and coupling	\$486.80
1- 1" x 28.75" stainless steel headshaft, nut and key	\$313.20
1- 1" base plate for Floway discharge head	\$690.00
Sandblast and paint discharge head	\$400.00
Labor to set new complete pump	\$2,000.00
Subtotal	\$21,097.52

Please call with questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Doug Miller'.

Doug Miller,
Manager

DM/ah

Quote good for 30 days.

505 Francis St.
Salina, KS 67401



Toll Free: 888-496-3902
Phone: 785-404-4459

*Providing Complete Municipal, Industrial and Agricultural
Pump and Well Service*

September 22, 2025

City of Valley Falls
417 Broadway
Valley Falls, KS 66088

RE: High Service Pump #2 Repairs

Option #1 Pump Repair

2 – Mobilization of equipment	\$2,000.00
1 – Labor to pull and inspect pumping equipment	\$2,000.00
1 – Repair bowl assembly including:	
- Bowl shaft, bearings, wear rings, labor to disassemble machine, reassemble bowl	
- Combination top shaft and head shaft, nut and key	
- Rebuild Floway packing box	\$7,940.00
1 – Sandblast and paint discharge head	\$450.00
1 – Labor to set rebuilt pumping equipment	\$2,000.00

Subtotal (does not include applicable sale tax) \$14,390.00

Option #2 Pump Replacement

2 – Mobilization of equipment	\$2,000.00
1 – Labor to pull and inspect pumping equipment	\$2,000.00
1 – Complete pump replacement including:	
- Bowl assembly, column pipe, shafting discharge head, head shaft, base plate (epoxy coated)	\$16,934.80
1 – Labor and material to replace pump pedestal	\$2,250.00
1 – Labor to set new complete pump	\$2,000.00

Subtotal (does not include applicable sales tax) \$25,184.80

Note: The repair quote is just an estimate, final repair quote will be done after pump has been pulled, disassemble and inspected.

Please call with questions.

Thank you,

A handwritten signature in black ink, appearing to read "Scott Bush", is written over a horizontal line.

Scott Bush,
Sales

SB/jk

Quote good for 30 days.

EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;